

**ST. MARY'S COUNTY  
METROPOLITAN COMMISSION**

**OPERATING BUDGET**

**FISCAL YEAR 2012**

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
BUDGET MESSAGE FY12**

**GENERAL COMMENTS:**

This budget was prepared from data obtained through staff conferences, Commission meetings, cost analysis, prior years' flow analyses, comparative figures and operational policies. The budget was prepared as a consolidated budget for the whole of St. Mary's County Metropolitan Commission. The basis for the flow of water was a combination of all pumping stations. The basis for the flow of wastewater was a combination of all treatment plants. The rates are uniform throughout all Sanitary Districts.

**REVENUES:**

The sewer revenue increase is approximately 4.6% and the water revenue increase is 3.3% over the FY11 Amended Budget.

**Service Rates:**

	Current Rates	New Rates	% Increase
<b>Sewer</b>			
Non-metered per EDU per Month	\$29.36	\$30.57	4.12%
Metered -5,400 Gallons per Month	\$25.16	\$26.08	3.66%
Usage Rate per 1,000 Gallons	\$4.66	\$4.83	3.65%
Navy Rate per 1,000 Gallons	\$2.89	\$2.89	0.00%
<b>Water</b>			
Non-metered per EDU per Month	\$26.61	\$27.49	3.31%
Metered -6,000 Gallons per Month	\$16.38	\$16.98	3.66%
Usage Rate pr 1,000 Gallons	\$2.73	\$2.83	3.66%
Hydrant Meter Rate per 1,000 Gallons	\$5.46	\$5.66	3.66%

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
BUDGET MESSAGE FY12 - CONTINUED**

**Septage Hauler Rates per 1,000 Gallons:**

	Current Rates	New Rates	% Increase
Septic Tank Waste	\$65.61	\$65.61	0.00%
Portable Toilet Waste	\$82.69	\$82.69	0.00%
Grease Trap Waste	\$195.57	\$230.94	18.09%

The rate for Grease Trap Waste is increasing. This brings all of our Septage Hauler rates to a level to cover the cost of treatment.

**Engineering Rates:**

The budget includes two new engineering fees and changes to four fees. The new/increased engineering fees are as follows:

Fire Hydrant Meters

	Current Rates	New Rates
Small Fire Hydrant Meter*	\$220.00	\$320.00
Large Fire Hydrant Meter *	\$620.00	\$820.00
Monthly Maintenance Fee **	\$0.00	\$20.00
Hydrant Meter Rate/1,000 Gallons	\$5.46	\$5.66

\* Includes \$20.00 Administrative Fee

\*\* Temporary Hydrant Permits are not subject to Monthly Maintenance Fee

Record Plat

Review & Processing Fee	\$10.00/lot	\$10.00/lot
	\$50 minimum &	\$100 minimum &
	\$1,000 maximum	\$1,000 maximum

Meter Installation Fee

Meter Installation Fee	\$0.00	\$60.00
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**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**BUDGET MESSAGE FY12 - CONTINUED**

**EXPENSES:**

Combined expenses are projected to be \$12.1 million, or 6% over the FY11 Amended Budget.

Salaries are the biggest component of our budget. The FY12 budget includes step increases, but no cost of living allowance (COLA). The budget includes one new permanent position and the conversion of two existing contractual positions to permanent positions. The budget also includes two new contractual positions: a Utilities Maintenance/Utilities Building Maintenance Specialist and a part-time Customer Service Clerk/Receptionist. It also includes upgrading a Laboratory Technician to a Laboratory Technician II. The Senior Inspector position, which is currently vacant, is budgeted to remain vacant in FY12.

Hospitalization is increasing \$55,215 over the FY11 Original Budget, mostly due to the new positions. The Hospitalization budget includes 5% of premiums or \$46,261 for self-insurance. The Other Post-Employment Benefit expense, OPEB, is being fully funded at \$443,000.

Electricity to operate the water and sewer plants is almost \$1.1 million. This is about the same as the FY11 Amended Budget. We expect a reduction in power to operate the Marlay-Taylor Wastewater Treatment Plant of approximately \$120,000 due to the Methane Co-Generator to offset expected increases in Power costs.

The Sewer Department budget includes \$40,000 for SSO's & Penalties.

The Water Division includes a Cross Connection Control Survey for \$40,000. This survey will be conducted by a specialized firm to identify where backflow prevention devices are needed. This is the second year in a three year project. Completion of this survey is fundamental to the implementation of the Cross Connection Control Policy adopted on 7/9/09, which is required by Federal and State regulations.

The Engineering Department budget includes \$10,000 in professional services to continue the update of the model for the facilities plan.

As was done last year the budget is prepared with all Engineering costs not covered by Engineering revenues allocated 60% to the Sewer Department and 40% to the Water Department.

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**BUDGET MESSAGE FY11 - CONTINUED**

The General & Administration budget includes \$55,000 for training on the new utility billing system that was purchased in FY11. It also includes \$100,000 for Legal Services, as the change in the code requires us to procure additional legal services next fiscal year.

G&A Overhead is allocated to operations: 57% to Sewer, 35% to Water and 8% to Engineering.

The budget includes \$150K for Contingencies.

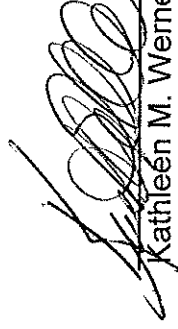
**CAPITAL EQUIPMENT AND EXPENDITURES:**

Capital equipment is budgeted at \$444,652.



Rebecca B. Shick, Chief Financial Officer

Approved this 9th day of June 2011 by the  
St. Mary's County Metropolitan Commission



Kathleen M. Werner, Chairperson

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - FISCAL YEAR 2012**

	FY08 ACTUAL	FY09 ACTUAL	FY10 ACTUAL	FY11 ORIGINAL BUDGET	FY11 AMENDED BUDGET 5/12/11	FY12 DRAFT BUDGET
Sewer Income	\$ 5,736,411	\$ 6,085,158	6,839,437	7,021,691	6,937,812	7,259,487
Sewer Expenses	(5,280,919)	(5,707,711)	(6,435,864)	(7,011,744)	(6,937,812)	(7,254,543)
Water Income	3,792,006	3,839,773	4,085,405	4,200,159	4,313,345	4,454,263
Water Expenses	(3,090,919)	(3,593,989)	(3,693,669)	(4,161,540)	(4,141,544)	(4,454,082)
Engineering Income	610,920	399,109	432,238	400,228	316,090	383,661
Engineering Expense	(1,066,227)	(714,751)	(413,605)	(400,228)	(316,090)	(383,661)
Other Income	166,759	153,496	61,020	39,765	59,579	19,128
Total Income	10,306,096	10,477,536	11,418,100	11,661,843	11,626,826	12,116,539
Total Expense	(9,438,065)	(10,016,451)	(10,543,138)	(11,573,512)	(11,395,446)	(12,092,286)
Net Income From Service Charges	\$ 868,031	\$ 461,085	874,962	88,331	231,380	24,253
Less Capital Expenditures	\$ (823,462)	\$ (515,524)	\$ (336,279)	\$ (391,500)	\$ (534,550)	\$ (444,652)
Plus Depreciation	251,010	171,896	511,017	591,353	591,353	620,000
Net To/From Reserves	\$ 295,579	\$ 117,457	\$ 1,049,700	\$ 288,184	\$ 288,183	\$ 199,601

General & Administrative Costs are allocated to sewer, water and engineering based on department expenses.

**SURPLUS:**

Net Income from Service Charges plus depreciation is used to fund Capital Expenditures each year, any overage goes to reserves and any shortfall comes out of reserves.

**St. Mary's County Metropolitan Commission**  
 Service Charge Rates - Based on Draft Operating Budget  
 FY12

	FY 09	FY10	FY11	Draft FY12	Increase	% Increase
<b>Sewer</b>						
Metered (16,200 gal/qtr)	\$22.41	\$24.14	\$25.16	\$26.08	\$0.92	3.66%
Overage (1,000 gallons)	\$4.27	\$4.47	\$4.66	\$4.83	\$0.17	3.65%
Non-Metered	\$26.39	\$28.27	\$29.36	\$30.57	\$1.21	4.12%
Navy	\$2.44	\$2.74	\$2.89	\$2.89	\$0.00	0.00%
<b>Water</b>						
Metered (18,000 gal/qtr)	\$14.64	\$15.72	\$16.38	\$16.98	\$0.60	3.66%
Overage (1,000 gallons)	\$2.65	\$2.62	\$2.73	\$2.83	\$0.10	3.66%
Non-Metered	\$24.62	\$26.20	\$26.61	\$27.49	\$0.88	3.31%
Hydrant Meter Rate/1,000 Gallons	\$5.30	\$5.24	\$5.46	\$5.66	\$0.20	3.66%
<b>Septage Haulers</b>						
Septic Tank Waste	\$59.33	\$65.61	\$65.61	\$65.61	\$0.00	0.00%
Portable Potty Waste	\$71.41	\$74.38	\$82.69	\$82.69	\$0.00	0.00%
Grease Trap Waste	\$119.39	\$157.90	\$195.57	\$230.94	\$35.37	18.08%

ST. MARY'S COUNTY METROPOLITAN COMMISSION  
 OPERATING BUDGET - ALL DISTRICTS FISCAL YEAR 2012

SEWER DIVISION	FY11									
	FY 07	FY 08	FY 09	FY 10	AMENDED BUDGET	FY11 THRU	PROJECTION	PROPOSED		
Operating Income	ACTUAL	ACTUAL	ACTUAL	ACTUAL	3/24/11	01/31/11	06/30/11	BUDGET FY12		
Service Charge - Metered	\$ 888,351	\$ 952,762	\$ 1,037,634	\$ 1,364,519	\$ 1,220,561	\$ 696,645	\$ 1,220,561	\$ 1,285,775		
Service Charge - Non-Metered	3,797,962	4,631,666	4,834,213	5,309,459	5,591,005	3,253,177	5,591,005	5,821,424		
Septage Haulers	22,723	83,249	159,725	95,052	152,233	44,350	76,103	82,368		
Remote Area & Shared System Surcharge	22,443	27,870	33,420	39,373	29,492	24,220	29,492	41,519		
Other Revenue	97,834	40,864	20,166	31,034	28,400	23,093	28,400	28,400		
Energy Surcharge	250,624	-	-	-	-	-	-	-		
<b>Total Operating Income</b>	<b>\$ 5,079,937</b>	<b>\$ 5,736,411</b>	<b>\$ 6,085,158</b>	<b>\$ 6,839,437</b>	<b>\$ 7,021,691</b>	<b>\$ 4,041,485</b>	<b>\$ 6,945,561</b>	<b>\$ 7,259,487</b>		
<b>Operating Expenses</b>										
Salaries	\$ 1,365,297	\$ 1,509,996	\$ 1,663,896	\$ 1,797,010	\$ 1,898,499	\$ 1,008,768	\$ 1,817,609	\$ 1,964,158		
Contractual Labor	17,550	4,314	2,806	-	15,600	-	-	15,851		
Casual Labor	385,605	332,802	274,636	390,105	432,352	283,574	425,233	469,051		
Maintenance	139,256	150,749	146,132	154,301	116,475	42,876	116,475	145,000		
Leopardtown Plant	480,181	489,003	555,680	549,802	517,858	305,556	483,812	445,717		
Power	27,974	30,582	30,989	31,589	31,946	17,844	30,588	37,506		
Telephone/Dialers	42,802	30,222	52,461	77,802	107,100	24,358	107,100	111,075		
Major System Repair	87,584	84,790	71,035	88,158	65,341	40,398	69,252	48,132		
Fuel (Diesel & Oil)	5,487	7,349	11,902	5,038	6,946	3,697	6,336	16,787		
Lab & Soils Testing	130,715	132,852	141,801	141,359	157,244	86,088	147,576	178,407		
Chemicals	15,295	16,390	16,529	22,252	29,588	19,402	29,588	43,918		
Employee Related Expense	72,648	77,237	93,256	116,126	103,237	47,530	81,468	115,344		
Materials & Supplies	28,394	34,654	30,821	31,507	33,006	17,757	24,484	26,996		
Building Utilities	2,722	3,052	4,268	114,168	10,498	3,559	10,498	10,000		
Miscellaneous	52,785	64,584	105,103	79,114	81,731	48,132	82,326	90,723		
Vehicles	122,170	161,119	133,254	228,153	160,000	87,209	160,000	186,570		
Sludge Removal Expense	155,508	189,853	202,606	218,398	250,000	118,190	250,000	260,000		
Depreciation	52,722	687	-	-	-	-	-	-		
MDE Loan Repayment #19 (Lex Pk WWTP:	-	-	-	1,250	10,000	-	10,000	40,000		
SSO's & Penalties	-	-	-	-	-	-	-	1,312		
Misc Consultants	(720)	(4,348)	(25,013)	(4,276)	(8,487)	(8,487)	(8,487)	-		
Rec'y of Cost	-	-	-	-	75,000	-	75,000	75,000		
Contingencies	1,462,006	1,803,239	1,953,161	2,006,779	2,325,351	1,234,539	2,228,275	2,611,166		
Allocation of OH	116,118	161,793	242,388	387,229	492,861	238,539	453,809	361,830		
Allocation of Engineering										
<b>Total Operating Expenses</b>	<b>\$ 4,762,099</b>	<b>\$ 5,280,919</b>	<b>\$ 5,707,711</b>	<b>\$ 6,435,864</b>	<b>\$ 6,912,146</b>	<b>\$ 3,619,529</b>	<b>\$ 6,600,942</b>	<b>\$ 7,254,543</b>		
<b>Net Direct Sewer Operating Income</b>	<b>\$ 317,838</b>	<b>\$ 455,492</b>	<b>\$ 377,447</b>	<b>\$ 403,573</b>	<b>\$ 109,545</b>	<b>\$ 421,956</b>	<b>\$ 344,619</b>	<b>\$ 4,944</b>		

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - ALL DISTRICTS FISCAL YEAR 2012**

WATER DIVISION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	AMENDED		FY 11 Thru 1/31/11	FY 11 PROJECTION	FY 12 PROPOSED BUDGET
					BUDGET 3/24/11	BUDGET			
<b>Operating Income</b>									
Service Charge - Metered	\$2,159,671	\$ 3,242,888	\$3,248,934	\$ 3,488,728	\$ 3,583,125	\$ 3,583,125	\$ 2,305,106	\$ 3,583,125	\$ 3,801,992
Service Charge - Non-Metered	294,201	324,529	319,418	333,308	349,655	349,655	200,932	344,455	355,611
Water Tower Rental	60,921	98,423	108,437	115,124	125,003	125,003	76,984	125,003	155,392
Ready-to-Serve	87,263	62,506	64,333	68,678	66,078	66,078	40,871	70,065	68,852
Other Revenue - mostly turn on/off's	40,880	63,660	98,651	79,567	76,298	76,298	46,270	79,320	72,416
Energy Surcharge	168,968	-	-	-	-	-	-	-	-
<b>Total Operating Income</b>	<b>\$2,811,904</b>	<b>\$ 3,792,006</b>	<b>\$3,839,773</b>	<b>\$ 4,085,405</b>	<b>\$ 4,200,159</b>	<b>\$ 4,200,159</b>	<b>\$ 2,670,163</b>	<b>\$ 4,201,968</b>	<b>\$ 4,454,263</b>
<b>Operating Expenses</b>									
Salaries	\$ 637,859	\$ 763,419	\$ 858,138	\$ 923,542	\$ 912,908	\$ 912,908	\$ 515,820	\$ 912,908	\$ 981,514
Contractual Labor					8,070	8,070	-	8,070	15,850
Casual Labor	15,537	4,314	2,806	-	-	-	-	-	-
Meter Reading Expense	68,372	71,887	78,322	80,806	88,118	88,118	48,699	83,484	88,493
Maintenance	87,991	100,380	105,213	127,969	138,304	138,304	63,458	136,087	159,433
Fire Hydrant ISO Inspection (50%)	19,082	24,591	23,779	26,074	40,750	40,750	31,687	40,750	42,000
Power	496,491	543,955	547,667	533,708	589,256	589,256	338,567	589,256	618,719
Telephone/Dialers	19,052	14,375	13,224	14,439	14,314	14,314	6,826	11,826	12,182
Major System Repair	52,480	37,227	139,934	46,709	157,500	157,500	73,728	157,500	123,500
Fuel (Diesel & Oil)	6,834	9,386	2,964	1,771	5,695	5,695	905	5,695	5,866
Water Testing	15,042	14,072	15,092	18,671	20,599	20,599	11,485	19,689	22,371
Chemicals	69,609	85,483	88,331	85,277	100,957	100,957	57,612	100,957	101,629
Employee Related Expense	5,202	8,160	7,841	8,786	10,159	10,159	5,837	10,006	20,380
Materials & Supplies	50,328	52,939	64,565	83,938	65,418	65,418	33,580	57,566	88,123
Building Utilities	18,746	22,705	23,209	15,022	23,009	23,009	9,275	15,900	26,434
Miscellaneous	-	287	9,957	92,133	5,000	5,000	344	2,000	5,000
Vehicles	36,558	45,237	33,974	34,018	39,789	39,789	15,027	30,027	40,409
MDE Loan Repayment (#20 Water Meter Ins	97,218	1,679	-	-	-	-	-	-	-
Depreciation	123,338	147,771	151,445	163,480	180,000	180,000	91,287	180,000	190,000
Contingencies	-	-	-	-	32,085	32,085	-	-	75,000
Recv'ry of Cost	-	-	-	(3,391)	(6,223)	(6,223)	(6,233)	(6,233)	-
Allocation of OH	812,226	1,035,193	1,265,938	1,182,566	1,370,297	1,370,297	727,494	1,313,091	1,595,958
Allocation of Engineering	77,412	107,859	161,590	258,151	328,575	328,575	159,027	302,540	241,221
<b>Total Operating Expenses</b>	<b>\$2,709,377</b>	<b>\$ 3,090,919</b>	<b>\$3,593,989</b>	<b>\$ 3,693,669</b>	<b>\$ 4,124,580</b>	<b>\$ 4,124,580</b>	<b>\$ 2,184,425</b>	<b>\$ 3,971,119</b>	<b>\$ 4,454,082</b>
<b>Net Direct Water Operating Income</b>	<b>\$ 102,527</b>	<b>\$ 701,087</b>	<b>\$ 245,784</b>	<b>\$ 391,736</b>	<b>\$ 75,579</b>	<b>\$ 75,579</b>	<b>\$ 485,738</b>	<b>\$ 230,849</b>	<b>\$ 181</b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - FISCAL YEAR 2012 BUDGET  
ENGINEERING SERVICES**

	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 AMENDED BUDGET	THRU 1/31/11	PROJECTION	FY12 REQUEST
<b>Engineering Income</b>								
Review Fees	\$ 387,820	\$ 137,358	\$ 92,315	\$ 131,011	\$ 120,944	\$ 66,610	\$ 114,189	\$ 126,278
Inspection Fees	345,508	414,931	275,940	271,316	250,000	106,602	182,746	233,842
Miss Utility Fees	-	32,140	-	-	-	-	-	-
Admin & Other Fees	47,798	26,491	30,854	29,911	29,284	9,217	15,801	23,541
<b>Total Engineering Income</b>	<b>\$ 781,126</b>	<b>\$ 610,920</b>	<b>\$ 399,109</b>	<b>\$ 432,238</b>	<b>\$ 400,228</b>	<b>\$ 182,429</b>	<b>\$ 312,736</b>	<b>\$ 383,661</b>
<b>Engineering Expenses</b>								
Salaries	\$ 498,321	\$ 502,661	\$ 495,429	\$ 519,142	\$ 491,186	\$ 253,783	\$ 453,496	\$ 438,118
Salaries- Locates	106,122	115,725	115,268	98,820	62,571	34,818	62,218	58,388
sub-total	\$ 604,443	\$ 618,386	\$ 610,697	\$ 617,962	\$ 553,757	\$ 288,601	\$ 515,713	\$ 496,506
Contractual Labor	-	-	-	-	\$ 41,021	\$ 15,747	\$ 28,139	\$ 50,907
Contractual Locates	-	-	-	-	49,957	20,455	36,552	28,557
Casual Labor	-	1,700	-	-	-	-	-	-
Professional Service	54,358	22,605	1,163	-	25,000	-	25,000	10,000
Vehicle Operation & Maintenance	6,935	2,616	715	3,021	7,480	3,914	6,710	6,911
Office Supplies & Expense	8,876	10,001	10,853	14,642	13,142	4,940	8,469	11,476
Building Utilities (power,cable,trash,fuel,clear	4,959	6,775	6,945	7,177	6,919	4,143	7,102	21,010
Phone & FAX & Pagers	4,846	4,367	4,687	4,530	4,809	2,046	3,507	4,519
Mileage	3,240	9,116	3,142	376	2,094	40	69	229
Employee Related Expense(training,pagers,t	6,497	5,351	5,472	5,970	9,240	5,070	8,691	17,154
Depreciation	40,686	41,053	51,619	62,969	67,553	37,884	64,944	72,000
Miss Utility Expense	9,861	8,135	7,163	6,882	7,754	3,926	6,730	7,133
Miscellaneous Expense	269	541	4,003	163	1,872	-	-	1,000
Recv'ry of Cost	(69,176)	(142,764)	(158,550)	(180,235)	(195,240)	(116,337)	(199,435)	(253,739)
Allocation of OH	433,187	500,899	397,867	394,189	456,766	242,498	437,697	373,796
Allocation to Sewer (60%)	(116,118)	(161,793)	(242,388)	(387,229)	(492,861)	(238,539)	(453,809)	(361,830)
Allocation to Water (40%)	(77,412)	(107,859)	(161,590)	(258,151)	(328,575)	(159,027)	(302,540)	(241,221)
Allocation to Inspections	(142,692)	(195,404)	(125,478)	(80,109)	(133,722)	(50,375)	(97,274)	(105,338)
Inspection Salaries	181,735	217,159	152,489	101,427	53,776	28,322	50,610	52,990
Contractual Inspections	-	-	-	-	91,544	29,805	53,260	64,052
Inspection Vehicle Charges(Fuel/Mileage)	17,958	29,901	19,949	19,830	23,720	8,941	15,327	21,211
Inspection - Supplies	3,212	38	515	82	500	-	-	1,000
Inspection Overhead	142,692	195,404	125,478	80,109	133,722	50,375	97,274	105,338
Inspection Total	345,597	442,502	298,431	201,448	303,262	117,443	216,471	244,591
<b>Total Engineering Expenses</b>	<b>\$ 1,118,356</b>	<b>\$ 1,066,227</b>	<b>\$ 714,751</b>	<b>\$ 413,605</b>	<b>\$ 400,228</b>	<b>\$ 182,429</b>	<b>\$ 312,736</b>	<b>\$ 383,661</b>
<b>Income From Engineering</b>	<b>\$ (337,230)</b>	<b>\$ (455,307)</b>	<b>\$ (315,642)</b>	<b>\$ 18,633</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

ST. MARY'S COUNTY METROPOLITAN COMMISSION  
 OPERATING BUDGET - FISCAL YEAR 2012 BUDGET  
 GENERAL AND ADMINISTRATIVE EXPENSES

	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 BUDGET AS OF 3/24/11	EXPENDITURES AS OF 1/31/11	PROJECTION THROUGH 6/30/2011	PROPOSED BUDGET FY12
Administrative Salaries	\$ 811,750	\$ 896,968	\$ 1,080,407	\$ 1,129,131	\$ 1,016,031	\$ 567,566	\$ 1,014,207	\$ 1,111,427
Contractual Labor	-	13,672	14,500	14,500	175,706	74,991	168,811	145,644
Commissioner Stipend	3,436	1,766	969	0	14,500	6,917	14,500	14,500
Casual Labor	270,608	304,527	333,991	349,420	386,289	214,322	348,273	400,544
Payroll Taxes	590,225	613,381	687,710	624,929	874,799	470,155	843,155	971,473
Hospitalization	-	473,844	514,000	405,000	375,000	217,587	375,000	443,000
OPEB	237,381	284,732	250,959	282,325	414,746	241,935	414,746	456,565
Maryland State Pension Plan	113,092	113,092	113,092	113,088	8,955	8,955	8,955	113,092
Pension Loan	16,565	17,440	19,418	21,862	22,620	12,729	21,821	22,620
Long Term Disability & Life Insurance	5,003	2,662	17,792	12,956	22,000	4,243	22,000	6,000
Tuition Reimbursement/Beneficial Suggesti	52,884	72,043	54,555	54,387	71,440	35,822	71,440	58,379
Office Supplies & Printing	76,995	93,627	92,718	88,883	103,773	55,879	95,793	100,600
Postage Expense	186,171	187,218	192,543	207,912	221,755	107,085	211,946	233,923
Insurance	-	-	-	-	42,746	-	-	-
Lease - new building	90,398	5,352	-	-	-	-	-	-
Mortgage Amortization	5,859	4,924	3,135	-	-	-	-	-
Trailer Rental	13,349	14,625	11,900	9,500	12,825	12,825	12,825	17,000
Accounting & Audit	31,964	40,021	30,147	35,273	71,221	39,682	71,221	67,082
Computer & IT Services	53,337	59,591	42,637	11,185	54,000	41,363	54,000	100,000
Legal Services	25,251	4,193	508	19,060	10,225	7,295	10,225	1,000
Misc. Consultants	11,121	14,930	15,551	16,022	27,043	9,253	15,862	32,711
Building Utilities(power,cable,trash,fuel,clea	-	-	-	-	-	-	-	24,199
First Colony CAM	20,530	23,250	28,737	36,876	51,253	21,900	37,543	39,800
Phone & FAX	1,199	1,128	841	1,370	1,790	543	931	1,150
Vehicle Operation	6,793	9,436	17,039	42,658	69,415	4,286	69,415	91,773
Employee Related Expense(training,physic	51,464	56,819	87,612	89,147	93,800	49,875	93,800	98,000
Depreciation	1,500	1,550	1,500	1,500	2,500	750	2,500	2,500
Admin. Bond Expense	-	21,129	3,912	5,257	6,000	2,102	6,000	6,000
Employment Advertising	15,870	11,436	17,380	18,771	16,927	4,239	7,267	15,539
Classifieds	-	-	765	-	2,700	1,898	2,700	9,700
Public Relations	4,764	4,835	4,900	4,629	7,918	4,077	6,989	7,000
Miscellaneous Expense	4,262	4,985	5,555	6,448	8,631	4,628	8,631	10,537
Dues & Subscriptions	(9,680)	(13,845)	(27,807)	(18,555)	(34,194)	(18,371)	(31,493)	(23,838)
Recvry of Cost (Grants & Projects)								
<b>Total G &amp; A Expenses</b>	\$ 2,707,419	\$ 3,339,331	\$ 3,616,966	\$ 3,583,534	\$ 4,152,414	\$ 2,204,531	\$ 3,979,063	\$ 4,580,920
To Sewer	57%	\$ 1,462,006	\$ 1,803,239	\$ 1,953,161	\$ 2,006,779	\$ 1,234,539	\$ 2,228,275	\$ 2,611,166
To Water	35%	812,226	1,035,193	1,265,938	1,182,566	727,494	1,313,091	1,595,958
To Engineering	8%	433,187	500,899	397,867	394,189	242,498	437,697	373,796
		\$ 2,707,419	\$ 3,339,331	\$ 3,616,966	\$ 3,583,534	\$ 4,152,414	\$ 3,979,063	\$ 4,580,920

**ST.MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - FISCAL YEAR 2012**

	FY07 ACTUAL	FY08 ACTUAL	FY09 ACTUAL	FY10 ACTUAL	FY11 BUDGET 3/24/11	FY11 As of 1/31/11	PROJECTION 6/30/2011	FY12 Request
<b>OTHER INCOME AND EXPENSE :</b>								
Interest Income	\$ 80,380	\$ 126,030	\$ 76,607	\$ 26,137	\$ 19,934	\$ 11,613	\$ 19,908	\$ 19,910
Interest Expense - Utility Truck loan	(6,883)	(2,631)	(2,838)	(769)	-	-	-	-
Late Charge Income	42,902	55,814	133,097	67,681	67,470	60,937	96,937	68,000
Meter Installation (net)	(19,254)	(12,513)	(65,497)	(41,624)	(50,000)	26,910	(50,000)	(75,000)
Sewer Connec. Chrg. (net)	217	(127)	404	296	360	127	218	218
Miscellaneous	(967)	186	11,723	9,299	8,492	8,492	8,492	6,000
Total Other Income and Expense	\$ 96,395	\$ 166,759	\$ 153,496	\$ 61,020	\$ 46,256	\$ 108,079	\$ 75,555	\$ 19,128
<b>NET INCOME FROM SERVICE CHARGES</b>	\$ 179,530	\$ 868,031	\$ 461,085	\$ 874,962	\$ 231,380	\$ 1,015,773	\$ 651,023	\$ 24,253

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY12**

	<u>Proposed Budget</u>
 <b><u>Sewer Collection</u></b>	
Equipment to Monitor/Notify of Potential Sewer Backups (5)	\$10,000
Root Application Equipment	4,500
New 4wd 1/2 ton Truck & Tools for New Wastewater Collection Operator	28,000
Padlocks - 300	2,400
Magnetic Locator	4,000
<b>Sub-total Sewer Collection</b>	<b><u>\$48,900</u></b>
 <b><u>Water Operations</u></b>	
Set of AWWA Standards	\$4,000
CL-17 units - 3	13,000
Air Compressor - tow behind	15,500
Padlocks - 300	2,400
Locators for Meter Techs	4,000
Furniture for Operational Staff	5,000
<b>Sub-total Water Operations+A74</b>	<b><u>\$43,900</u></b>
 <b><u>Maintenance</u></b>	
Two Root Cutter Attachments	\$6,712
Rigid Rodding Accessories	1,311
Specialized Tools for Truck 593 & 596	4,500
<b>Sub-total Maintenance</b>	<b><u>\$12,523</u></b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY12**

	<u>Proposed Budget</u>
 <u><b>Marlay-Taylor</b></u>	
Polymer Feed Systems for the Rotary Press Building	\$50,000
Refrigerated Composite Samplers (2)	11,000
Six Inch Dri-Prime Pump	35,000
Dri-Prime Pump Hoses	5,000
Vaugh Chopper Pump Modification	11,000
	<u><b>\$112,000</b></u>
 <u><b>Other Treatment Plants</b></u>	
Wicomico Shores WWTP SCADA Conversion Equipment	\$10,000
Utility Vehicle for use at all Northern facilities	10,000
Spray Heads - St Clements Shores	1,500
	<u><b>\$21,500</b></u>
 <u><b>Construction</b></u>	
Skid Steer Steel Soft Tracks for Skid Steer Loader - 1 Set	\$7,000
Replacement Tool Truck (take out if purchase in fy11)	52,000
Power Angle Snow Blade for Skid Steer Loader	3,900
Schonstedt Locator	3,250
Relocate Water Connections on Three Notch Road	27,500
Tools to Apply Pipe Patches	16,579
	<u><b>\$110,229</b></u>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY12**

	<u>Proposed Budget</u>
<b><u>Fiscal &amp; Administration</u></b>	
Check Writing Software	\$5,000
Letter Opener	1,500
Q-Rep Licenses	4,000
Furniture Finance Department	6,000
Furniture Human Resources Department	1,000
	<u>\$17,500</u>
<b><u>IT</u></b>	
DFS SCADA HTS	\$3,900
Anritsu MT8220A - Upgrade with Options 25, 27	4,150
AugotCad 3D Workstation for Engineering	4,000
HP Agilent 7495A/B Base Station Monitor	5,000
HP/Agilent 8562A Video Upgrade	1,800
APC NetBotz	1,500
Desktop Computers	13,000
Fluke Network/Cable Analyzer	6,500
Fluke AirCheck	2,000
HP/Agilent 8648 Signal Generator	4,500
Laptops	4,500
UPS Power Supplies, Server Room	3,000
Unanticipated Hardware/Software	20,000
	<u>\$73,850</u>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY12**

	<u>Proposed Budget</u>
<u>Engineering</u>	
Schonstedt Locator	\$4,250
<b>Sub-total Engineering</b>	<u><b>\$4,250</b></u>
<b>TOTAL</b>	<u><b>\$444,652</b></u>