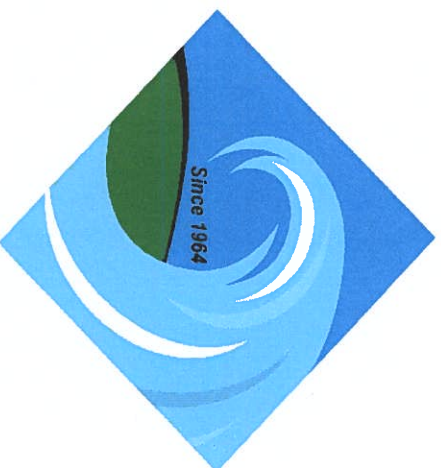


ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET



ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET
BUDGET MESSAGE

GENERAL COMMENTS:

The Fiscal Year 2020 Operating Budget was prepared from data and input obtained from staff conferences, Commission meetings, cost analysis, prior years' water and sewer flows, comparative figures, operation policies, and regulations from the US Environmental Protection Agency and the Maryland Department of the Environment (MDE). This budget was prepared as a consolidated budget for the whole of St. Mary's County Metropolitan Commission. Water flow estimates used in establishing rates are based upon recorded withdraws from all water pumping stations in the County. The basis of wastewater flow estimates is a combination of the recorded influent to all MetCom treatment plants. The Fiscal Year 2020 budget includes a merit increase for employees and a 1% COLA and is lower than the approved Fiscal Year 2019 budget by approximately \$57,000.

MetCom continues to operate under the rate structure implemented on July 1, 2015, which established a Ready-To-Serve charge based on meter size. The minimum monthly billed amount was eliminated and customers are now billed based on actual consumption. The water usage rates are set up on an inclining block usage rate structure with tiers based on meter size. Sewer usage is based on metered water volume for both commercial and residential customers. Two additional changes were made effective July 1, 2016: 1) The Ready-To-Serve charge was eliminated for irrigation meters for residential customers with deduct irrigation meters; and 2) Sewer usage is capped at a maximum of 10,000 gallons per month for residential customers with a 5/8" meter.

The audit of the Financial Statements dated June 30, 2018 was completed on December 13, 2018. The auditor issued an unmodified opinion, the highest opinion available. The report on internal controls and on compliance and other matters did not note any instances of non-compliance with laws or regulations or deficiencies in internal control over financial reporting that were considered to be material weaknesses.

In July 2017, Davenport & Company issued the 2017 Debt Policy Study, which was an update to a report issued in 2015, and demonstrates that MetCom is in strong overall financial condition, as evidenced by comparative, national medians and industry best practices.

As of June 30, 2018, MetCom had \$27,231,776 in Deposits and Investments, \$10,000,000 in the Certificate of Deposit Account Registry Service (CDARS), \$9,441,375 in the Maryland Local Government Investment Pool, \$7,788,901 in cash, and \$1,500 in Petty Cash.

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

Budget Message - Continued

REVENUES:

The rate structure includes a Ready-To-Serve charge for both sewer and water service and usage fees for all water and sewer used. The water usage fees are on an increasing block rates basis, which means as the usage goes up the rates are tiered based on meter size.

The new rate structure has encouraged conservation. In the initial years of the new rate structure, revenues were negatively impacted by more than \$600,000. The FY 2020 reflects a recovering healthier revenue balance, and allows the Metropolitan Commission to lower the rate of increase in service rates for the first time in over five years. The budget includes a 2.7% increase in water service rates, reduced from the prior 3%, and a 3.4% increase in sewer service rates, reduced from the prior 3.75%.

The build up of reserves has also allowed MetCom to develop a self-sustaining revolving loan fund program for residential connections to help increase our customer base.

MetCom expects to receive an Enhanced Nutrient Removal (ENR) operations and maintenance grant of \$180,000 in FY 2020 for the Marlay-Taylor Wastewater Treatment Plant. The grant will help offset increased expenses as a result of the State mandated implementation of ENR, including additional maintenance, power, chemicals and sludge handling.

Revenue from Other Income has increased by the diversification of securities as allowed by the Investment Policy. Between FY 2016 - FY 2018 revenue efficiency has increased from 88.4% to 96.8%.

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

Budget Message - Continued

Service Rates effective July 1, 2019:

| | FY19 Rates | FY20 Rates |
|-------------------------------------------------------------|-------------------|-------------------|
| Sewer | | |
| Non-metered per EDU per Month | \$40.54 | \$41.92 |
| Metered Rate 5/8" | \$17.19 | \$17.78 |
| Metered Rate 1" | \$42.97 | \$44.43 |
| Metered Rate 1-1/2" | \$85.94 | \$88.86 |
| Metered Rate 2" | \$137.50 | \$142.18 |
| Metered Rate 3" | \$274.99 | \$284.34 |
| Metered Rate 4" | \$429.68 | \$444.29 |
| Metered Rate 6" | \$859.38 | \$888.60 |
| Metered Rate 8" | \$1,374.97 | \$1,421.72 |
| Metered Rate 10" | \$1,977.56 | \$2,043.72 |
| Usage Rate per 1,000 Gallons | \$4.67 * | \$4.83 * |
| * 5/8" Meter Residential Use Capped at 10,000 Gallons/Month | | |
| Navy (per 1,000 gallons) | \$3.50 | \$3.52 |
| Septage Hauler Rates per 1,000 Gallons | | |
| Holding Tank Waste | \$15.37 | \$15.89 |
| Septic Tank Waste | \$65.61 | \$67.84 |
| Portable Toilet Waste | \$82.69 | \$85.50 |
| Grease Trap Waste | \$130.00 | \$134.42 |

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

Budget Message - Continued

| | FY19 Rates | FY20 Rates |
|-----------------------------------------|-------------------|-------------------|
| Water | | |
| Non-Metered per EDU/Month | \$17.44 | \$17.91 |
| Metered Rate 5/8" | \$9.19 | \$9.44 |
| Metered Rate 1" | \$22.97 | \$23.59 |
| Metered Rate 1-1/2" | \$45.93 | \$47.17 |
| Metered Rate 2" | \$73.49 | \$75.47 |
| Metered Rate 3" | \$146.98 | \$150.95 |
| Metered Rate 4" | \$229.65 | \$235.85 |
| Metered Rate 6" | \$459.32 | \$471.72 |
| Metered Rate 8" | \$734.89 | \$754.73 |
| Metered Rate 10" | \$1,056.42 | \$1,084.94 |
| Water Usage Rate per 1,000 Gallons | Tiered | Tiered |
| Water Usage Rate - Tier 1 | \$1.66 | \$1.70 |
| Water Usage Rate - Tier 2 | \$3.30 | \$3.39 |
| Water Usage Rate - Tier 3 | \$6.61 | \$6.79 |
| Irrigation Usage Rate per 1,000 Gallons | Tiered | Tiered |
| Water Usage Rate - Tier 1 | \$3.30 | \$3.39 |
| Water Usage Rate - Tier 2 | \$6.61 | \$6.79 |
| Hydrant Meter Rate per 1,000 Gallons | \$3.30 | \$3.39 |

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

Budget Message - Continued

EXPENSES:

FY 2020 operating expenses are \$56,966 less than the approved FY 2019 budget. Between FY 2016 - FY 2018 budget expense efficiency has increased from 85.3% to 92.8%.

Salaries:

Salaries (including contractual salaries, overtime and standby time) are the largest component of MetCom's operating budget, approximately 40% of FY 2020 estimated expenses. The FY 2020 budget provides a Merit Step Adjustment (2.7%) of \$159,300, a 2.7% equivalent stipend for those at top-of-grade of \$6,600, and a 1% Cost of Living Allowance of \$72,954 for a total of \$238,854.

Other Salary Changes:

- The budget continues to maintain the position authorizations for the Assistant Director and the Database Administrator, but these positions are again not budgeted in FY 2020
- One new FTE - Utilities Maintenance Mechanic, approved as a mid-year hire
- Fully fund the Intern Program: Laboratory Intern - \$6,000; Engineering Intern - \$10,800; and Fiscal Intern - \$17,020

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

Budget Message - Continued

Sewer Department Expenses:

- Maintenance budgeted at \$646,099, to provide sufficient funds for both preventative maintenance and emergency repairs
- Power continues to be one of the larger expenses, budgeted at \$653,204 (MetCom's Capital Improvement Budget includes a project for an Energy Audit/Energy Efficiency Upgrades to reduce the cost of power. Phase one is underway.)
- The Sewer Department budget includes \$12,000 for possible MDE fines and penalties. There have been no fines issued in FY 2019
- Budget includes the impact of the conveyance of the Charlotte Hall private wastewater treatment system to MetCom
- FY 2020 Budget is \$11,078 less than the Approved FY 2019 Sewer Department Budget

Water Department Expenses:

- Water Maintenance budgeted at \$425,155, to provide sufficient funds for both preventative maintenance and emergency repairs
- Power is one of the Water Department largest expenses, budgeted at \$487,416 (See Energy Audit comment above)
- Certified Water Quality Laboratory, reduces contracted lab services
- FY 2020 Budget is \$45,887 less than the Approved FY 2019 Water Department Budget

Engineering Department Expenses:

- As has been the budgeting practice in prior years, Engineering costs in FY 2020 that are not completely covered by Engineering revenues are allocated 60% to the Sewer Department and 40% to the Water Department
- FY 2020 Budget is \$43,205 less than the Approved FY 2019 Engineering Department Budget

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

Budget Message - Continued

General & Administrative Expenses:

- Hospitalization of \$1,767,441 includes an anticipated 6.6% increase in health insurance premiums
- The Other Post-Employment Benefit expense (OPEB) is being fully funded at \$443,000 (\$187,000 Retirees, \$256,000 Contribution)
- Budget includes all employee benefits, insurances, Information Technology, legal services, bank fees, etc.
- General and Administrative Expenses are allocated to operations: 60.00% to Sewer, 30.07% to Water and 9.93% to Engineering
- FY 2020 Budget is \$84,877 more than the Approved FY 2019 General & Administrative Department Budget

CAPITAL EQUIPMENT AND EXPENDITURES:

- Includes two vehicle replacements, generators, digester gate valves, submersible pumps, and other minor facility upgrades
- New capital equipment and replacement capital equipment are budgeted at \$434,074
- Three developer cost share agreements are included in the budget, two to upsize water lines and one to upsize a sewer line

NEW INITIATIVES:

- Revolving Loan Fund for new residential customer connections - \$25,000 maximum loan/5-year payback
- 50% Sewer Capital Contribution deferral for all new connections - 50% of balance due each year, not to exceed 3-years
- Special Benefit Assessment program (CIB) - allows for voluntary community water/sewer connections

DRAFT DEBT POLICY PARAMETERS:

- Target annual customer bill as a percent (%) of median household income. Target: 1.5%
- Debt service coverage ratio. Target: 1.25 - 1.50
- Sufficient operating reserves. Target: 90-180 days of cash on hand (unrestricted reserves)
- Outstanding debt to operating / debt service revenues. Target: 5x or below


ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

In accordance with Chapter 113-27D of the Public Laws of St. Mary's County, Maryland, being part of Article 19 of the Code of Public Local Laws of the State of Maryland a Public Hearing was held on April 8, 2019 to discuss the recommended FY 2020 Operating Budget and proposed rates. The hearing was advertised in the Enterprise newspaper on March 27, March 29, April 3 and April 5, 2019.



Patricia M. Stiegman, Chief Financial Officer

Approved by the
St. Mary's County Metropolitan Commission



John Carey, Chairperson

5/9/2019

Date Approved

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET

| | FY16 BUDGET | FY16 ACTUALS | FY16 ACTUAL TO BUDGET | FY17 BUDGET | FY17 ACTUALS | FY17 ACTUAL TO BUDGET | FY18 ADJUSTED BUDGET | FY18 ACTUALS | FY18 ACTUAL TO BUDGET | FY19 BUDGET | FY20 APPROVED BUDGET |
|---------------------------------------------------------------------------------------------|----------------|-----------------|-----------------------------|----------------|-----------------|-----------------------------|----------------------------|-----------------|-----------------------------|----------------|----------------------------|
| Sewer Income | \$ 9,513,826 | \$ 8,305,399 | \$ (1,208,427) | \$ 9,877,393 | \$ 8,678,837 | \$ (1,198,556) | \$ 8,999,524 | \$ 8,999,524 | \$ - | \$ 9,424,836 | \$ 9,771,496 |
| Sewer Expenses | (9,513,826) | (8,217,446) | 1,296,380 | (10,033,885) | (8,764,530) | 1,269,355 | (9,310,288) | (8,996,658) | 313,630 | (9,775,375) | (9,764,297) |
| Water Income | \$5,215,084 | \$4,630,030 | \$ (585,054) | \$5,257,097 | \$4,860,164 | \$ (396,933) | \$4,824,732 | \$4,824,732 | \$ - | \$5,131,954 | \$5,405,388 |
| Water Expenses | (5,255,084) | (4,372,015) | 883,069 | (5,209,647) | (4,453,165) | 756,482 | (4,819,173) | (4,577,130) | 242,043 | (5,022,962) | (4,977,074) |
| Engineering Income | \$255,500 | \$229,515 | \$ (25,985) | \$232,092 | \$218,910 | \$ (13,182) | \$193,686 | \$193,686 | \$ - | \$245,100 | \$245,100 |
| Engineering Expense | (255,500) | (229,515) | 25,985 | (232,092) | (218,910) | 13,182 | (193,686) | (193,686) | -00 | (245,100) | (245,100) |
| | \$ 161,000 | \$ 166,365 | 5,365 | \$ 166,400 | \$ 246,753 | 80,353 | \$ 367,805 | \$ 53,805 | (314,000) | \$ 305,374 | \$ 430,000 |
| Total Income | \$ 15,145,410 | \$ 13,331,309 | \$(1,814,101) | \$ 15,532,982 | \$ 14,004,664 | \$(1,528,318) | \$ 14,385,747 | \$ 14,071,747 | \$(314,000) | \$ 15,107,264 | \$ 15,851,984 |
| Total Expense | (15,024,410) | (12,818,976) | 2,205,434 | (15,475,624) | (13,436,605) | 2,039,019 | (14,323,147) | (13,767,474) | 555,673 | (15,043,437) | (14,986,471) |
| One-Time Use of General Fund Reserves to establish Connection Incentive Revolving Loan Fund | | | | | | | | | | | |
| Net Income From Service Charges | \$121,000 | \$512,333 | \$391,333 | \$57,358 | \$568,059 | \$510,701 | \$62,600 | \$304,273 | \$241,673 | \$63,827 | \$615,513 |

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY2020 OPERATING BUDGET
SEWER DEPARTMENT

| | FY16 | | FY16 ACTUAL | | FY17 | | FY17 ACTUAL | | FY18 | | FY18 ACTUAL | | FY19 | | FY20 |
|------------------------------------------|--------------|--------------|----------------|---------------|--------------|----------------|-----------------|--------------|--------------|--------------|--------------|--------|-----------------|--|------|
| | BUDGET | ACTUALS | TO BUDGET | BUDGET | ACTUALS | TO BUDGET | ADJUSTED BUDGET | ACTUALS | TO BUDGET | ACTUALS | TO BUDGET | BUDGET | APPROVED BUDGET | | |
| Operating Income | | | | | | | | | | | | | | | |
| Service Charge - Metered | \$ 7,951,256 | \$ 6,891,075 | \$ (1,060,181) | \$ 7,858,834 | \$ 7,120,310 | \$ (738,524) | \$ 7,486,192 | \$ 7,486,192 | \$ - | \$ 7,712,562 | \$ 7,990,655 | | | | |
| Service Charge - Non-Metered | 1,382,170 | 1,222,203 | (159,967) | 1,429,159 | 1,243,739 | (185,420) | 1,292,479 | 1,292,479 | - | 1,329,091 | 1,397,658 | | | | |
| Septage Haulers | 135,000 | 150,753 | 15,753 | 135,000 | 156,389 | 21,389 | 133,584 | 133,584 | - | 127,777 | 127,777 | | | | |
| ENR Grant | - | - | - | - | 75,000 | 75,000 | - | - | - | 180,000 | 180,000 | | | | |
| Other Revenue | 45,400 | 41,368 | (4,032) | 45,400 | 83,399 | 37,999 | 87,269 | 87,269 | - | 75,406 | 75,406 | | | | |
| From Reserves | - | - | - | 409,000 | - | (409,000) | - | - | - | - | - | | | | |
| Total Operating Income | \$ 9,513,826 | \$ 8,305,399 | \$ (1,208,427) | \$ 9,877,393 | \$ 8,678,837 | \$ (1,198,556) | \$ 8,999,524 | \$ 8,999,524 | \$ - | \$ 9,424,836 | \$ 9,771,496 | | | | |
| Operating Expenses | | | | | | | | | | | | | | | |
| Salaries | \$ 2,423,947 | \$ 2,326,080 | \$ (97,867) | \$ 2,526,050 | \$ 2,432,440 | \$ (93,610) | \$ 2,587,864 | \$ 2,587,277 | \$ (587) | \$ 2,718,928 | \$ 2,705,867 | | | | |
| Contractual Labor | 27,809 | 21,721 | (6,088) | 14,976 | 14,169 | (807) | 14,976 | 10,689 | (4,287) | 14,040 | 6,000 | | | | |
| Maintenance | 742,100 | 618,400 | (123,700) | 934,330 | 528,714 | (405,616) | 549,047 | 536,728 | (12,319) | 596,000 | 646,099 | | | | |
| Leonardtown Plant | 204,000 | 202,721 | (1,279) | 294,000 | 259,880 | (34,120) | 180,000 | 144,439 | (35,561) | 180,000 | 145,000 | | | | |
| Power | 597,000 | 584,177 | (12,823) | 661,200 | 701,848 | 40,648 | 648,800 | 648,404 | (396) | 703,800 | 653,204 | | | | |
| Telephone/Dialers | 48,600 | 48,504 | (96) | 52,000 | 53,347 | 1,347 | 54,400 | 54,102 | (298) | 23,500 | 22,818 | | | | |
| Fuel (Diesel & Oil) | 93,100 | 47,206 | (45,894) | 83,100 | 76,112 | (6,988) | 82,749 | 82,749 | - | 78,000 | 79,034 | | | | |
| Lab & Soils Testing | 24,000 | 11,399 | (12,601) | 14,000 | 12,431 | (1,569) | 15,600 | 15,258 | (342) | 13,000 | 15,000 | | | | |
| Chemicals | 400,000 | 216,500 | (183,500) | 372,200 | 368,641 | (3,559) | 399,000 | 382,057 | (16,943) | 397,000 | 463,700 | | | | |
| Employee Related Expense | 60,041 | 41,713 | (18,328) | 82,414 | 37,528 | (44,886) | 41,100 | 40,929 | (171) | 76,100 | 72,977 | | | | |
| Materials & Supplies | 143,850 | 125,658 | (18,192) | 140,852 | 119,117 | (21,735) | 140,544 | 121,269 | (19,275) | 138,000 | 135,305 | | | | |
| Building Utilities | 27,280 | 20,527 | (6,753) | 30,160 | 26,183 | (3,977) | 27,670 | 27,665 | (5) | 25,870 | 30,863 | | | | |
| Miscellaneous | 3,500 | 2,982 | (518) | 3,550 | 3,907 | 357 | 4,050 | 4,039 | (11) | 3,550 | 3,550 | | | | |
| Misc Consultants | 2,608 | 2,309 | (299) | 1,733 | 1,810 | 77 | 2,885 | - | (2,885) | - | - | | | | |
| Vehicles | 118,990 | 69,257 | (49,733) | 104,750 | 70,624 | (34,126) | 81,927 | 76,767 | (5,160) | 75,000 | 73,289 | | | | |
| Sludge Removal Expense | 298,000 | 146,057 | (151,943) | 229,000 | 199,862 | (29,138) | 253,000 | 240,749 | (12,251) | 192,000 | 192,000 | | | | |
| Depreciation | 295,000 | 250,756 | (44,244) | 282,000 | 226,850 | (55,150) | 282,000 | 256,286 | (25,714) | 255,000 | 210,000 | | | | |
| SSOs & Penalties | 24,000 | 32,500 | 8,500 | 30,000 | - | (30,000) | 20,000 | 2,041 | (17,959) | 13,000 | 12,000 | | | | |
| Contingencies | 58,172 | - | (58,172) | - | - | - | - | - | - | - | - | | | | |
| Recrvy of Cost | - | (3,204) | (3,204) | - | - | - | (4,983) | (6,973) | (1,990) | - | - | | | | |
| Allocation of OH | 3,481,987 | 3,039,087 | (442,900) | 3,611,165 | 3,181,477 | (429,688) | 3,258,283 | 3,184,690 | (73,593) | 3,523,611 | 3,574,537 | | | | |
| Allocation of Engineering | 439,842 | 413,096 | (26,746) | 566,405 | 449,590 | (116,815) | 671,376 | 587,493 | (83,883) | 748,976 | 723,053 | | | | |
| Total Operating Expenses | \$ 9,513,826 | \$ 8,217,446 | \$ (1,296,380) | \$ 10,033,885 | \$ 8,764,530 | \$ (1,269,355) | \$ 9,310,288 | \$ 8,996,658 | \$ (313,630) | \$ 9,775,375 | \$ 9,764,297 | | | | |
| Net Direct Sewer Operating Income | \$ - | \$ 87,953 | \$ 87,953 | \$ (156,492) | \$ (85,693) | \$ 70,799 | \$ (310,764) | \$ 2,866 | \$ 313,630 | \$ (350,539) | \$ 7,199 | | | | |

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET
WATER DEPARTMENT

| | FY16 BUDGET | FY16 ACTUALS | FY16 ACTUAL TO BUDGET | FY17 BUDGET | FY17 ACTUALS | FY18 ADJUSTED BUDGET | FY18 ACTUALS | FY18 ACTUAL TO BUDGET | FY19 BUDGET | FY20 APPROVED BUDGET |
|------------------------------------|----------------|-----------------|--------------------------|----------------|-----------------|----------------------------|-----------------|--------------------------|----------------|----------------------------|
| Operating Income | | | | | | | | | | |
| Service Charge - Metered | \$ 4,827,870 | \$ 4,246,745 | \$ (581,125) | \$ 4,862,269 | \$ 4,501,417 | \$ 4,456,593 | \$ 4,456,574 | \$ (19) | \$ 4,765,443 | \$ 5,007,147 |
| Service Charge - Non-Metered | 177,991 | 168,581 | (9,410) | 174,828 | 164,576 | 174,243 | 174,243 | - | 174,599 | 182,767 |
| Water Tower Rental | 163,223 | 163,914 | 691 | 174,000 | 141,151 | 143,389 | 143,389 | - | 150,412 | 171,474 |
| Other Revenue - mostly turn on/off | 46,000 | 50,790 | 4,790 | 46,000 | 53,020 | 50,526 | 50,526 | - | 41,500 | 44,000 |
| Total Operating Income | \$ 5,215,084 | \$ 4,630,030 | \$ (585,054) | \$ 5,257,097 | \$ 4,860,164 | \$ 4,824,751 | \$ 4,824,732 | \$ (19) | \$ 5,131,954 | \$ 5,405,388 |

| | FY16 BUDGET | FY16 ACTUALS | FY16 ACTUAL TO BUDGET | FY17 BUDGET | FY17 ACTUALS | FY18 ADJUSTED BUDGET | FY18 ACTUALS | FY18 ACTUAL TO BUDGET | FY19 BUDGET | FY20 APPROVED BUDGET |
|------------------------------------------|----------------|-----------------|--------------------------|----------------|-----------------|----------------------------|-----------------|--------------------------|----------------|----------------------------|
| Operating Expenses | | | | | | | | | | |
| Salaries | \$ 1,062,068 | \$ 1,055,319 | \$ (6,749) | \$ 1,110,013 | \$ 1,062,264 | \$ 1,083,702 | \$ 1,083,227 | \$ (475) | \$ 1,182,328 | \$ 1,217,327 |
| Meter Reading Expense | 8,275 | 7,966 | (309) | - | - | - | - | - | - | - |
| Maintenance | 564,959 | 465,979 | (98,980) | 509,150 | 319,617 | 471,967 | 438,841 | (33,126) | 450,000 | 425,155 |
| Meter Installation (net) | 40,000 | (30,913) | (70,913) | 60,000 | 32,179 | 23,000 | 20,275 | (2,725) | 28,000 | 28,000 |
| Fire Hydrant ISO Inspection (50%) | 45,000 | 38,968 | (6,032) | 45,000 | 44,998 | 45,000 | 40,994 | (4,006) | 45,000 | 45,000 |
| Power | 550,000 | 501,288 | (48,712) | 512,000 | 515,076 | 529,800 | 511,340 | (18,460) | 529,800 | 487,416 |
| Telephone/Dialers | 11,300 | 10,644 | (656) | 9,300 | 9,048 | 9,200 | 8,944 | (256) | 10,200 | 9,750 |
| Fuel (Diesel & Oil) | 6,000 | 1,031 | (4,969) | 6,000 | 2,172 | 3,600 | 2,224 | (1,376) | 3,600 | 3,600 |
| Water Testing | 26,000 | 21,979 | (4,021) | 26,000 | 19,846 | 26,628 | 26,592 | (36) | 24,000 | 14,120 |
| Chemicals | 125,000 | 104,413 | (20,587) | 125,000 | 112,546 | 119,500 | 97,298 | (22,202) | 119,500 | 131,500 |
| Employee Related Expense | 17,360 | 11,811 | (5,549) | 19,000 | 8,170 | 16,564 | 11,617 | (4,947) | 20,800 | 25,665 |
| Materials & Supplies | 86,150 | 70,864 | (15,286) | 97,800 | 72,040 | 74,203 | 69,269 | (4,934) | 75,000 | 88,862 |
| Building Utilities | 21,142 | 14,873 | (6,269) | 20,000 | 17,118 | 16,656 | 16,637 | (19) | 14,500 | 19,493 |
| Miscellaneous | 5,000 | - | (5,000) | 3,000 | - | 3,000 | 151 | (2,849) | 3,000 | 3,000 |
| Vehicles | 50,574 | 30,982 | (19,592) | 45,500 | 33,581 | 33,232 | 32,981 | (251) | 32,000 | 31,712 |
| Depreciation | 270,000 | 218,655 | (51,345) | 264,000 | 204,915 | 264,000 | 209,173 | (54,827) | 220,000 | 173,000 |
| Contingencies | 263,130 | - | (263,130) | 43,506 | - | - | - | - | - | - |
| Recv'ry of Cost | - | (8,756) | (8,756) | - | (5,063) | (2,630) | (2,630) | - | - | - |
| Allocation of OH | 1,807,732 | 1,581,515 | (226,217) | 1,936,776 | 1,704,932 | 1,654,167 | 1,618,535 | (35,632) | 1,765,916 | 1,791,439 |
| Allocation of Engineering | 293,227 | 275,397 | (17,830) | 377,602 | 299,726 | 447,584 | 391,662 | (55,922) | 499,318 | 482,036 |
| Total Operating Expenses | \$ 5,255,084 | \$ 4,372,015 | \$ (883,069) | \$ 5,209,647 | \$ 4,453,165 | \$ 4,819,173 | \$ 4,577,130 | \$ (242,043) | \$ 5,022,962 | \$ 4,977,074 |
| Net Direct Water Operating Income | \$ (40,000) | \$ 258,015 | \$ 298,015 | \$ 47,450 | \$ 406,999 | \$ 5,578 | \$ 247,602 | \$ 242,024 | \$ 108,992 | \$ 428,314 |

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET
ENGINEERING DEPARTMENT

| | FY16 BUDGET | FY16 ACTUALS | FY16 ACTUAL TO BUDGET | FY17 BUDGET | FY17 ACTUALS | FY17 ACTUAL TO BUDGET | FY18 ADJUSTED BUDGET | FY18 ACTUALS | FY18 ACTUAL TO BUDGET | FY19 BUDGET | FY20 APPROVED BUDGET |
|------------------------------------------------------|----------------|-----------------|--------------------------|----------------|-----------------|--------------------------|----------------------------|-----------------|--------------------------|----------------|----------------------------|
| Engineering Income | | | | | | | | | | | |
| Review Fees | \$ 34,800 | \$ 59,020 | \$ 24,220 | \$ 65,857 | \$ 52,422 | \$ (13,435) | \$ 72,565 | \$ 72,565 | \$ - | \$ 59,100 | \$ 59,100 |
| Inspection Fees | 166,400 | 142,383 | (24,017) | 151,434 | 102,963 | (48,471) | 98,007 | 98,007 | - | 143,300 | 143,300 |
| Admin & Other Fees | 54,300 | 28,112 | (26,188) | 14,801 | 63,525 | 48,724 | 23,114 | 23,114 | - | 42,700 | 42,700 |
| Total Engineering Income | \$ 255,500 | \$ 229,515 | \$ (25,985) | \$ 232,092 | \$ 218,910 | \$ (13,182) | \$ 193,686 | \$ 193,686 | \$ - | \$ 245,100 | \$ 245,100 |
| Engineering Expenses | | | | | | | | | | | |
| Salaries | \$ 548,292 | \$ 550,281 | \$ 1,989 | \$ 558,452 | \$ 477,210 | \$ (81,242) | \$ 584,340 | \$ 558,118 | \$ (26,222) | \$ 711,555 | \$ 711,599 |
| Salaries- Locates | 112,563 | 104,591 | (7,972) | 100,466 | 93,893 | (6,573) | 110,969 | 98,690 | (12,279) | 83,835 | 83,530 |
| sub-total | \$ 660,855 | \$ 654,872 | \$ (5,983) | \$ 658,918 | \$ 571,103 | \$ (87,815) | \$ 695,309 | \$ 656,808 | \$ (38,501) | \$ 795,390 | \$ 795,129 |
| Contractual Labor | \$ 17,176 | \$ 9,426 | \$ (7,750) | \$ 20,250 | \$ 1,323 | \$ (18,927) | \$ 10,800 | \$ 4,124 | \$ (6,676) | \$ 10,800 | \$ 10,800 |
| Contractual Locates | 5,810 | 3,517 | (2,293) | 5,105 | - | (5,105) | - | - | - | - | - |
| Casual Labor | 2,000 | - | (2,000) | 1,500 | - | (1,500) | 27,500 | 17,828 | (9,672) | - | - |
| Professional Service | 27,000 | 22,491 | (4,509) | 38,000 | 11,772 | (26,228) | 30,000 | 8,047 | (21,953) | 30,000 | 10,000 |
| Vehicle Operation & Maintenance | 5,500 | 460 | (5,040) | 8,000 | 5,608 | (2,392) | 12,400 | 3,486 | (8,914) | 12,400 | 8,000 |
| Office Supplies & Expense | 11,500 | 8,978 | (2,522) | 8,500 | 5,496 | (3,004) | 9,750 | 8,657 | (1,093) | 9,750 | 8,700 |
| Building Utilities (power,cable,trash,fuel,cleaning) | 11,600 | 8,263 | (3,337) | 11,100 | 9,866 | (1,234) | 9,490 | 9,490 | - | 9,400 | 10,800 |
| Phone | 5,300 | 4,846 | (454) | 5,000 | 4,854 | (146) | 4,940 | 4,940 | - | 4,900 | 7,780 |
| Mileage | 300 | - | (300) | 200 | - | (200) | 200 | - | (200) | 200 | - |
| Employee Related Expense(training,pagers,physicals) | 13,697 | 10,895 | (2,802) | 17,200 | 4,733 | (12,467) | 12,832 | 10,285 | (2,547) | 11,900 | 11,905 |
| Depreciation | 65,000 | 32,606 | (32,394) | 35,000 | 27,701 | (7,299) | 35,780 | 35,780 | - | 35,000 | 96,074 |
| Miss Utility Expense | 8,000 | 7,226 | (774) | 9,000 | 7,677 | (1,323) | 8,500 | 6,761 | (1,739) | 8,500 | 8,500 |
| Miscellaneous Expense | 500 | 60 | (440) | 500 | 296 | (204) | 500 | 9 | (491) | 500 | 500 |
| Rec'ry of Cost | (356,770) | (290,075) | 66,695 | (274,046) | (215,854) | 58,192 | (147,969) | (147,969) | - | (178,585) | (269,233) |
| Allocation of OH | 367,436 | 337,125 | (30,311) | 481,288 | 424,905 | (56,383) | 446,943 | 434,752 | (12,191) | 583,158 | 591,586 |
| Allocation to Inspections | (92,432) | (77,780) | 14,652 | (113,926) | (82,322) | 31,604 | (84,462) | (84,462) | - | (140,767) | (140,767) |
| Inspection Salaries | 110,702 | 94,303 | (16,399) | 106,453 | 95,645 | (10,808) | 134,971 | 102,805 | (32,166) | 144,081 | 142,648 |
| Contractual Inspections | 8,463 | 108 | (8,355) | 20,131 | - | (20,131) | - | - | - | - | - |
| Inspection Vehicle Charges(Fuel/Mileage) | 23,000 | 12,038 | (10,962) | 23,000 | 12,747 | (10,253) | 16,700 | 16,673 | (27) | 15,000 | 16,500 |
| Inspection - Supplies | 1,500 | 870 | (630) | 1,000 | 355 | (645) | 4,000 | 322 | (3,678) | 1,000 | 500 |
| Inspection Overhead | 92,432 | 77,779 | (14,653) | 113,926 | 82,321 | (31,605) | 84,462 | 84,462 | - | 140,767 | 140,767 |
| Inspection Total | \$ 236,097 | \$ 185,098 | \$ (50,999) | \$ 264,510 | \$ 191,068 | \$ (73,442) | \$ 240,133 | \$ 204,262 | \$ (35,871) | \$ 300,848 | \$ 300,415 |
| Total Engineering Expenses | \$ 988,569 | \$ 918,008 | \$ (70,561) | \$ 1,176,099 | \$ 968,226 | \$ (207,873) | \$ 1,312,646 | \$ 1,172,798 | \$ (139,848) | \$ 1,483,394 | \$ 1,450,189 |
| Allocation to Sewer (60%) | (439,842) | (413,096) | 26,746 | (566,405) | (449,590) | 116,815 | (671,376) | (587,493) | 83,883 | (748,976) | (723,053) |
| Allocation to Water (40%) | (293,227) | (275,397) | 17,830 | (377,602) | (299,726) | 77,876 | (447,584) | (391,662) | 55,922 | (499,318) | (482,036) |
| Income From Engineering | \$ - | \$ - | \$ 44,576 | \$ - | \$ - | \$ 194,691 | \$ - | \$ 43 | \$ 43 | \$ - | \$ - |

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET
GENERAL & ADMINISTRATIVE EXPENSES

| | FY16 BUDGET | FY16 ACTUALS | FY16 ACTUAL TO BUDGET | FY17 BUDGET | FY17 ACTUALS | FY18 ADJUSTED BUDGET | FY18 ACTUALS | FY18 ACTUAL TO BUDGET | FY19 BUDGET | FY20 APPROVED BUDGET |
|---------------------------------------------------------|---------------------|---------------------|--------------------------|---------------------|---------------------|----------------------------|---------------------|--------------------------|---------------------|----------------------------|
| Administrative Salaries | \$ 1,553,150 | \$ 1,397,033 | \$ (156,117) | \$ 1,521,692 | \$ 1,383,475 | \$ 1,403,734 | \$ 1,401,706 | \$ (2,028) | \$ 1,501,408 | \$ 1,613,200 |
| Contractual Labor | 106,552 | 99,674 | (6,878) | 62,691 | 49,442 | 42,481 | 42,302 | (179) | 20,020 | 17,020 |
| Commissioner Stipend | 14,500 | 12,500 | (2,000) | 14,500 | 14,500 | 14,500 | 14,500 | - | 14,500 | 14,500 |
| Casual Labor | 5,000 | 4,809 | (191) | 10,000 | - | 5,000 | 4,560 | (440) | 5,000 | 10,000 |
| Payroll Taxes | 481,688 | 430,360 | (51,328) | 495,719 | 424,548 | 455,363 | 454,982 | (381) | 486,022 | 510,705 |
| Hospitalization | 1,357,988 | 1,178,715 | (179,273) | 1,577,145 | 1,370,476 | 1,397,487 | 1,393,487 | (4,000) | 1,647,541 | 1,767,441 |
| OP&EB | 397,000 | 379,604 | (17,396) | 411,000 | 374,909 | 365,000 | 364,407 | (593) | 395,000 | 256,000 |
| Maryland State Pension Plan | 490,433 | 430,859 | (59,574) | 512,686 | 469,786 | 447,204 | 447,192 | (12) | 535,401 | 574,624 |
| Pension Loan | 113,092 | 113,090 | (2) | 113,092 | 113,092 | 113,092 | 113,092 | - | 113,092 | 113,092 |
| Long Term Disability& Life Insurance | 25,289 | 23,311 | (1,978) | 27,254 | 24,339 | 25,824 | 24,660 | (1,164) | 24,800 | 24,800 |
| Tuition Reimbursement/Beneficial Suggestions | 6,500 | 1,924 | (4,576) | 6,000 | (1,500) | 6,000 | 1,549 | (4,451) | 15,000 | 20,000 |
| Vehicle Operation | 2,000 | 771 | (1,229) | 2,000 | 1,458 | 1,386 | 1,386 | - | 1,100 | 3,300 |
| Office Supplies & Printing | 103,646 | 83,412 | (20,234) | 96,335 | 79,803 | 87,437 | 77,762 | (9,675) | 80,000 | 72,000 |
| Postage Expense | 111,772 | 95,747 | (16,025) | 120,000 | 98,735 | 97,567 | 89,269 | (8,298) | 96,600 | 95,000 |
| Insurance | 275,235 | 241,622 | (33,613) | 305,376 | 286,174 | 270,087 | 268,283 | (1,804) | 286,500 | 286,500 |
| Accounting & Audit | 16,920 | 16,920 | - | 17,800 | 17,360 | 17,900 | 17,810 | (90) | 18,400 | 22,000 |
| Computer & IT Services | 138,110 | 96,662 | (41,448) | 127,840 | 100,795 | 111,834 | 106,234 | (5,600) | 117,300 | 118,000 |
| Legal Services | 21,000 | - | (21,000) | 120,414 | 124,788 | 132,000 | 131,725 | (275) | 155,000 | 143,200 |
| Misc. Consultants | 51,000 | 23,478 | (27,522) | 79,840 | 62,182 | 24,244 | 16,563 | (7,681) | 11,500 | 17,000 |
| Building Utilities(power, cable, trash, fuel, cleaning) | 29,200 | 31,770 | 2,570 | 36,677 | 38,810 | 35,923 | 35,474 | (449) | 35,900 | 35,275 |
| Phone & FAX | 65,742 | 52,308 | (13,434) | 56,881 | 53,484 | 55,300 | 46,512 | (8,788) | 55,300 | 66,800 |
| Employee Related Expense(training, physicals, uniforms) | 56,614 | 27,553 | (29,061) | 61,120 | 22,141 | 9,815 | 6,873 | (2,942) | 33,493 | 32,405 |
| Advertising for Staff/Recruiting | 6,000 | 2,442 | (3,558) | 6,000 | 4,289 | 6,507 | 6,507 | - | 6,000 | 8,000 |
| Advertising - Other | 14,000 | 11,729 | (2,271) | 10,000 | 6,732 | 9,175 | 5,107 | (4,068) | 9,000 | 6,000 |
| Admin. Bond Expense | 775 | 775 | - | 1,550 | 1,370 | 2,750 | - | (2,750) | - | 2,000 |
| Public Relations | 14,500 | 3,600 | (10,900) | 14,500 | 3,150 | 1,050 | 1,050 | - | - | - |
| Bank Fees/On-Line Bill Payment Fees | 78,800 | 82,108 | 3,308 | 101,000 | 95,816 | 101,000 | 89,364 | (11,636) | 109,758 | 118,700 |
| Miscellaneous Expense | 7,500 | 4,404 | (3,096) | 7,500 | 4,123 | 7,500 | 3,175 | (4,325) | 5,000 | 11,000 |
| Dues & Subscriptions | 12,155 | 10,149 | (2,006) | 12,605 | 8,648 | 13,953 | 8,995 | (4,958) | 12,135 | 12,000 |
| Depreciation | 135,000 | 109,394 | (25,606) | 125,000 | 88,711 | 105,000 | 70,171 | (34,829) | 100,000 | 5,000 |
| Recv'ry of Cost (Grants & Projects) | (15,006) | (8,996) | 6,010 | (24,988) | (10,322) | (6,720) | (6,720) | - | (18,085) | (18,000) |
| Total G & A Expenses | \$ 5,676,155 | \$ 4,957,727 | \$ (718,428) | \$ 6,029,229 | \$ 5,311,314 | \$ 5,359,393 | \$ 5,237,977 | \$ (121,416) | \$ 5,872,685 | \$ 5,957,562 |
| To Sewer | \$ 60.00% | \$ 3,481,987 | \$ 3,039,087 | \$ 3,611,165 | \$ 3,181,477 | \$ 3,258,283 | \$ 3,184,690 | \$ (73,593) | \$ 3,523,611 | \$ 3,574,537 |
| To Water | 30.07% | 1,807,732 | 1,581,515 | 1,936,776 | 1,704,932 | 1,654,167 | 1,618,535 | (35,632) | 1,765,916 | 1,791,439 |
| To Engineering | 9.93% | 386,436 | 337,125 | 481,288 | 424,905 | 446,943 | 434,752 | (12,191) | 583,158 | 591,586 |
| | | \$ 5,676,155 | \$ 4,957,727 | \$ 6,029,229 | \$ 5,311,314 | \$ 5,359,393 | \$ 5,237,977 | \$ (121,416) | \$ 5,872,685 | \$ 5,957,562 |

**ST. MARY'S COUNTY METROPOLITAN COMMISSION
CAPITAL EQUIPMENT & EXPENDITURES
FY 2020 OPERATING BUDGET**

| Project Description | FY19 Adjusted | FY20 Approved | Priority | FY21 Draft |
|---------------------------------------------------------------------|-------------------|-------------------|----------|------------------|
| All Departments | | | | |
| Safety & Security Upgrades Recommended by Sheriff's Office | \$ 30,000 | | | |
| Sub-total All Departments | \$ 30,000 | \$ - | | \$ - |
| Water | | | | |
| Replacement Generator for Cedar Cove #2 WPS | \$ 31,509 | | | |
| Mobile Data Collector MRX920 | 17,000 | | | |
| Bird Barrier atop Cedar Cove Water Tower | | \$ 12,000 | 3 | |
| Replace Fence at Pegg Rd Water Station | | 11,000 | 4 | |
| Replacement for Truck 573 | | 50,000 | 8 | |
| Replacement for Truck 592 | | 50,000 | 9 | |
| Replace Generator at Pegg Rd Water Station | | | | 50,000 |
| Sub-total Water | \$ 48,509 | \$ 123,000 | | \$ 50,000 |
| Wastewater | | | | |
| Replace Truck 574 | \$ 40,000 | | | |
| Replace Generator Patuxent Park West WWPS | 45,000 | | | |
| Replace Generator Breton Bay | 45,000 | | | |
| Odor Control for Piney Point Landings | 21,000 | | | |
| Removal of Generator's Asbestos Covered Muffler St Mary's City WWPS | 15,000 | | | |
| Door Replacement at Various WWPS | 15,000 | | | |
| Replacement Roof at Piney Point WWPS | 17,500 | | | |
| Truck mounted Arrow Board | 5,000 | | | |
| Sewer Line Assessment Tool | | \$ 25,000 | 5 | |
| Replace submersible pumps/railings | | 22,000 | 6 | |
| Bay Sewer Interceptor ROW Clearing | | 25,000 | 10 | |
| Softstarter for Peninsula | | | | 27,500 |
| Replace Generator Black Duck WWPS | | | | 45,000 |
| Sub-total Wastewater Collections | \$ 203,500 | \$ 72,000 | | \$ 72,500 |
| Maintenance | | | | |
| One Person Personnel Basket to be used with Existing Crane Truck | \$ 12,500 | | | |
| Replacement Furniture and New Furniture for (1) new FTE | | | | \$ 8,000 |
| Sub-total Maintenance | \$ 12,500 | \$ - | | \$ 8,000 |
| SCADA | | | | |
| TCU Spares and AMMOO2 | \$ 9,500 | | | |
| Sub-total SCADA | \$ 9,500 | \$ - | | \$ - |
| Marlay-Taylor | | | | |
| Pumps and Piping for Airedale Road (equipment from '90s) | \$ 32,000 | | | |
| Hot Water Pipes from New Control Building to Old for Digest Heat | 30,000 | | | |
| Building Doors | 15,000 | | | |
| Upgrade to Fourniere Rotary Press | 6,365 | | | |
| Replace Pipes & Hoses for Godwin Portable Pumps | 5,000 | | | |
| Replace two Digester Gate Valves | | \$ 25,000 | 1 | |
| Garage Doors Replacements (2) for Dewatering Building (1984) | | 10,000 | 11 | |
| Replacement for Truck 570move to MT | | | | \$ 40,000 |
| Sub-total Marlay-Taylor | \$ 88,365 | \$ 35,000 | | \$ 40,000 |
| Other Treatment Plants | | | | |
| Discharge Pump #2 Replacement SCS (1983) | \$ 10,000 | | | |
| Upgrade to Wells (5 of 8 wells out of service) | 15,000 | | | |
| Replace PLC unit for controlling blowers and wave ox units | | \$ 38,000 | 2 | |
| Generator Replacement Wicomico Shores WWTP | | 50,000 | 7 | |
| Replace fencing at Airedale(3-Phases) | | 15,000 | 12 | |
| Sub-total Other Treatment Plants | \$ 25,000 | \$ 103,000 | | \$ - |
| Laboratory | | | | |
| Discrete Nutrient Analyzer #1 | \$ 48,000 | | | |
| Discrete Nutrient Analyzer #2 | | | | \$50,000 |
| Sub-total Laboratory | \$ 48,000 | \$0 | | \$50,000 |

**ST. MARY'S COUNTY METROPOLITAN COMMISSION
CAPITAL EQUIPMENT & EXPENDITURES
FY 2020 OPERATING BUDGET**

Fiscal & Administration

| | | | | | |
|----------------------------------------------|-----------|---------------|-----------------|----|------------------|
| Replace Fire and Burglar Alarm Systems | \$ | 15,000 | | | |
| Folder/Stuffer Machine | | 6,626 | | | |
| Copier | | - | | | |
| Replace Carpet at Camden Way Building | | | | | \$ 30,000 |
| Chairs for Meeting Room (7-10/year) | | | \$ 5,000 | 13 | |
| Sub-total Fiscal & Administration | \$ | 21,626 | \$ 5,000 | | \$ 30,000 |

IT

| | | | | | |
|--------------------------------------------------------------------|-----------|---------------|-------------|--|-------------|
| Microsoft Office 2016 Licenses (100) | \$ | 27,000 | | | |
| Dell Monitors 24" (65 units) | | 8,645 | | | |
| T30 Units to Replace WatchGuard Firewall/Routers (4 units) | | 6,000 | | | |
| AC Unit for Petty Building Server Room - replacement | | 6,000 | | | |
| Dell Optiplex 5050 Workstations with BROBO B810N Drive with Backup | | 5,000 | | | |
| Sub-total IT | \$ | 52,645 | \$ - | | \$ - |

Engineering

| | | | | | |
|-----------------------------------------------------------------------|-----------|---------------|------------------|----|-------------|
| Hollywood Commercial Developer Cost Share 4" to 6" 6,800LF Sewer Line | \$ | 10,000 | \$ 45,000 | 1e | |
| Smithfield Park Developer Cost Share 8" to 12" Water Line | | 2,655 | 30,474 | 2e | |
| Barrister's Landing Developer Cost Share 8" to 12" Water Line | | 0 | 14,600 | 3e | |
| Permitting Self-Service (to enable Inspectors to use app) | | 8,000 | | | |
| Remodel and Furniture for Front Engineering Area - Camden Way | | 6,000 | | | |
| MT WWRF Clarifier Eval & Planning | | 42,419 | | | |
| Engineering Facility Improvements (F&E) | | | 6,000 | 4e | |
| Sub-total Engineering | \$ | 69,074 | \$ 96,074 | | \$ - |

TOTAL

| | | | |
|-------------------|-------------------|--|-------------------|
| \$ 608,719 | \$ 434,074 | | \$ 250,500 |
|-------------------|-------------------|--|-------------------|

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET
SERVICE RATES

| <u>Sewer Service Rates</u> | <u>FY19 Rates*</u> | <u>FY20 Rates</u> | <u>Increase</u> |
|-------------------------------------------------------------|--------------------|-------------------|-----------------|
| Sewer | | | 3.40% |
| Non-metered per EDU per Month | \$ 40.54 | \$ 41.92 | \$ 1.38 |
| Metered Rate 5/8" | \$ 17.19 | \$ 17.78 | \$ 0.59 |
| Metered Rate 1" | \$ 42.97 | \$ 44.43 | \$ 1.46 |
| Metered Rate 1-1/2" | \$ 85.94 | \$ 88.86 | \$ 2.92 |
| Metered Rate 2" | \$ 137.50 | \$ 142.18 | \$ 4.68 |
| Metered Rate 3" | \$ 274.99 | \$ 284.34 | \$ 9.35 |
| Metered Rate 4" | \$ 429.68 | \$ 444.29 | \$ 14.61 |
| Metered Rate 6" | \$ 859.38 | \$ 888.60 | \$ 29.22 |
| Metered Rate 8" | \$ 1,374.97 | \$ 1,421.72 | \$ 46.75 |
| Metered Rate 10" | \$ 1,977.56 | \$ 2,043.72 | \$ 66.16 |
| Usage Rate per 1,000 Gallons | \$ 4.67 | \$ 4.83 | \$ 0.16 |
| * 5/8" Meter Residential Use Capped at 10,000 Gallons/Month | | | |
| Navy (per 1,000 gallons) | \$ 3.50 | \$ 3.52 | \$ 0.02 |
| <u>Septage Hauler Rates per 1,000 Gallons</u> | | | |
| Holding Tank Waste | \$ 15.37 | \$ 15.89 | \$ 0.52 |
| Septic Tank Waste | \$ 65.61 | \$ 67.84 | \$ 2.23 |
| Portable Toilet Waste | \$ 82.69 | \$ 85.50 | \$ 2.81 |
| Grease Trap Waste | \$ 130.00 | \$ 134.42 | \$ 4.42 |

* FY 19 Rates increased by 3.75% over the prior year

ST. MARY'S COUNTY METROPOLITAN COMMISSION
FY 2020 OPERATING BUDGET
SERVICE RATES

| | <u>FY19 Rates*</u> | <u>FY20 Rates</u> | <u>Increase</u> |
|-----------------------------------------|--------------------|-------------------|-----------------|
| Water Service Rates | | | |
| Water | | | |
| Non-Metered per EDU/Month | \$ 17.44 | \$ 17.91 | \$ 0.47 |
| Metered Rate 5/8" | \$ 9.19 | \$ 9.44 | \$ 0.25 |
| Metered Rate 1" | \$ 22.97 | \$ 23.59 | \$ 0.62 |
| Metered Rate 1-1/2" | \$ 45.93 | \$ 47.17 | \$ 1.24 |
| Metered Rate 2" | \$ 73.49 | \$ 75.47 | \$ 1.98 |
| Metered Rate 3" | \$ 146.98 | \$ 150.95 | \$ 3.97 |
| Metered Rate 4" | \$ 229.65 | \$ 235.85 | \$ 6.20 |
| Metered Rate 6" | \$ 459.32 | \$ 471.72 | \$ 12.40 |
| Metered Rate 8" | \$ 734.89 | \$ 754.73 | \$ 19.84 |
| Metered Rate 10" | \$ 1,056.42 | \$ 1,084.94 | \$ 28.52 |
| Water Usage Rate per 1,000 Gallons | Tiered | Tiered | |
| Water Usage Rate - Tier 1 | \$ 1.66 | \$ 1.70 | \$ 0.04 |
| Water Usage Rate - Tier 2 | \$ 3.30 | \$ 3.39 | \$ 0.09 |
| Water Usage Rate - Tier 3 | \$ 6.61 | \$ 6.79 | \$ 0.18 |
| Irrigation Usage Rate per 1,000 Gallons | Tiered | Tiered | |
| Water Usage Rate - Tier 1 | \$ 3.30 | \$ 3.39 | \$ 0.09 |
| Water Usage Rate - Tier 2 | \$ 6.61 | \$ 6.79 | \$ 0.18 |
| Hydrant Meter Rate per 1,000 Gallons | \$ 3.30 | \$ 3.39 | \$ 0.09 |

2.70%

* FY 19 Rates increased by 3.0% over the prior year

**ST. MARY'S COUNTY METROPOLITAN COMMISSION
 FY 2020 OPERATING BUDGET
 RECONCILIATION OF FTE's**

| <u>POSITION TITLE</u> | <u>NUMBER OF AUTHORIZED FTE's</u> |
|-------------------------------------------------------|-------------------------------------------|
| <u>Funded FTE's</u> | |
| I & I Technician | 1 |
| Administrative Assistant | 3 |
| AP/Payroll Specialist | 1 |
| Assistant Finance Officer | 1 |
| Assistant Construction Engineer | 2 |
| Assistant Superintendent | 1 |
| Chief Financial Officer | 1 |
| Chief Construction Inspector | 1 |
| Chief Engineer | 1 |
| Chief of Facility Operations | 1 |
| Cleaning Specialist | 1 |
| Construction Foreman | 1 |
| Construction Assistant | 1 |
| Construction Inspector | 4 |
| Construction Laborer | 2 |
| Customer Service Supervisor | 1 |
| Director of Human Resouces | 1 |
| Director of Information Technology | 1 |
| Executive Assistant | 1 |
| Executive Director | 1 |
| Field Services Administrator | 1 |
| Fiscal Technical | 1 |
| Grants & Loans Administrator | 1 |
| HR Specialist | 1 |
| IT Technician | 1 |
| Lab Supervisor | 1 |
| Labor Analyst | 2 |
| Meter Technician | 4 |
| Pipe Layer | 1 |
| Procurement Agent | 1 |
| Project Coordinator | 1 |
| Project Manager | 1 |
| Purchasing Specialist | 1 |
| Purchasing Assistant/Fixed Assets | 1 |
| Real Property Manager | 1 |
| Safety Officer/Risk | 1 |
| SCADA Technician | 1 |
| Sr. Construction Inspector | 1 |
| Sr. Engineer Technician | 1 |
| Sr. Utility/Electrical Mechanic | 1 |
| Sr. Vac Con Operator | 1 |
| Sr. Water Operator | 1 |
| Sr. Wastewater Collection Operator | 1 |
| Sr. Wastewater Treatment Plant Op | 1 |
| Superintendent of Maintenance | 1 |
| Superintendent of Water | 1 |
| Superintendent St. Clements Shores | 1 |
| Superintendent Marlay-Taylor | 1 |
| Superintendent Wastewater Collect | 1 |
| Supervisor of Field Services | 1 |
| System Administrator | 1 |
| Treatment Electrical Specialist | 1 |
| Utility Maintenance Specialist | 9 |
| Utility Billing Collection Specialist | 1 |
| Utility Billing Customer Service | 3 |
| Utility Bldg Maint Spec.2 | 1 |
| Utility Electrical Technician | 1 |
| Utility Mechanic | 1 |
| Utility Mechanical/Electrical Techn | 2 |
| Vac Con Operator | 1 |
| Water Operator | 1 |
| Water Operator Licensed | 2 |
| Wastewater Collection Operator-Lic | 3 |
| Wastewater Treatment Plant Operator | 1 |
| Wastewater Treatment Plant Operator-Licensed | 6 |
| <u>Unfunded FTE's</u> | |
| Assistant Director | 1 |
| Database Administrator | 1 |
| <u>New FTE's Approved in FY 2020 - Mid Year Start</u> | |
| Utility Maintenance Specialist | <u>1</u> |

TOTAL FTE'S 98