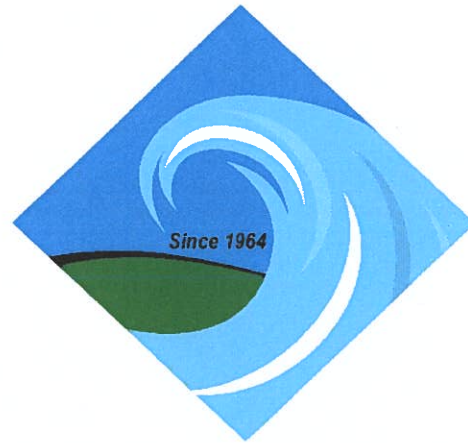


**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**



**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**  
**BUDGET MESSAGE**

**GENERAL COMMENTS:**

The Fiscal Year 2020 Operating Budget was prepared from data and input obtained from staff conferences, Commission meetings, cost analysis, prior years' water and sewer flows, comparative figures, operation policies, and regulations from the US Environmental Protection Agency and the Maryland Department of the Environment (MDE). This budget was prepared as a consolidated budget for the whole of St. Mary's County Metropolitan Commission. Water flow estimates used in establishing rates are based upon recorded withdraws from all water pumping stations in the County. The basis of wastewater flow estimates is a combination of the recorded influent to all MetCom treatment plants. The Fiscal Year 2020 budget includes a merit increase for employees and a 1% COLA and is lower than the approved Fiscal Year 2019 budget by approximately \$57,000.

MetCom continues to operate under the rate structure implemented on July 1, 2015, which established a Ready-To-Serve charge based on meter size. The minimum monthly billed amount was eliminated and customers are now billed based on actual consumption. The water usage rates are set up on an inclining block usage rate structure with tiers based on meter size. Sewer usage is based on metered water volume for both commercial and residential customers. Two additional changes were made effective July 1, 2016: 1) The Ready-To-Serve charge was eliminated for irrigation meters for residential customers with deduct irrigation meters; and 2) Sewer usage is capped at a maximum of 10,000 gallons per month for residential customers with a 5/8" meter.

The audit of the Financial Statements dated June 30, 2018 was completed on December 13, 2018. The auditor issued an unmodified opinion, the highest opinion available. The report on internal controls and on compliance and other matters did not note any instances of non-compliance with laws or regulations or deficiencies in internal control over financial reporting that were considered to be material weaknesses.

In July 2017, Davenport & Company issued the 2017 Debt Policy Study, which was an update to a report issued in 2015, and demonstrates that MetCom is in strong overall financial condition, as evidenced by comparative, national medians and industry best practices.

As of June 30, 2018, MetCom had \$27,231,776 in Deposits and Investments, \$10,000,000 in the Certificate of Deposit Account Registry Service (CDARS), \$9,441,375 in the Maryland Local Government Investment Pool, \$7,788,901 in cash, and \$1,500 in Petty Cash.

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**

Budget Message - Continued

**REVENUES:**

The rate structure includes a Ready-To-Serve charge for both sewer and water service and usage fees for all water and sewer used. The water usage fees are on an increasing block rates basis, which means as the usage goes up the rates are tiered based on meter size.

The new rate structure has encouraged conservation. In the initial years of the new rate structure, revenues were negatively impacted by more than \$600,000. The FY 2020 reflects a recovering healthier revenue balance, and allows the Metropolitan Commission to lower the rate of increase in service rates for the first time in over five years. The budget includes a 2.7% increase in water service rates, reduced from the prior 3%, and a 3.4% increase in sewer service rates, reduced from the prior 3.75%.

The build up of reserves has also allowed MetCom to develop a self-sustaining revolving loan fund program for residential connections to help increase our customer base.

MetCom expects to receive an Enhanced Nutrient Removal (ENR) operations and maintenance grant of \$180,000 in FY 2020 for the Marlay-Taylor Wastewater Treatment Plant. The grant will help offset increased expenses as a result of the State mandated implementation of ENR, including additional maintenance, power, chemicals and sludge handling.

Revenue from Other Income has increased by the diversification of securities as allowed by the Investment Policy. Between FY 2016 - FY 2018 revenue efficiency has increased from 88.4% to 96.8%.

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**

Budget Message - Continued

**Service Rates effective July 1, 2019:**

	<b>FY19 Rates</b>	<b>FY20 Rates</b>
<b>Sewer</b>		
Non-metered per EDU per Month	\$40.54	\$41.92
Metered Rate 5/8"	\$17.19	\$17.78
Metered Rate 1"	\$42.97	\$44.43
Metered Rate 1-1/2"	\$85.94	\$88.86
Metered Rate 2"	\$137.50	\$142.18
Metered Rate 3"	\$274.99	\$284.34
Metered Rate 4"	\$429.68	\$444.29
Metered Rate 6"	\$859.38	\$888.60
Metered Rate 8"	\$1,374.97	\$1,421.72
Metered Rate 10"	\$1,977.56	\$2,043.72
Usage Rate per 1,000 Gallons	\$4.67 *	\$4.83 *
* 5/8" Meter Residential Use Capped at 10,000 Gallons/Month		
 Navy (per 1,000 gallons)	 \$3.50	 \$3.52
 Septage Hauler Rates per 1,000 Gallons		
Holding Tank Waste	\$15.37	\$15.89
Septic Tank Waste	\$65.61	\$67.84
Portable Toilet Waste	\$82.69	\$85.50
Grease Trap Waste	\$130.00	\$134.42

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**

Budget Message - Continued

	<b>FY19 Rates</b>	<b>FY20 Rates</b>
<b>Water</b>		
Non-Metered per EDU/Month	\$17.44	\$17.91
Metered Rate 5/8"	\$9.19	\$9.44
Metered Rate 1"	\$22.97	\$23.59
Metered Rate 1-1/2"	\$45.93	\$47.17
Metered Rate 2"	\$73.49	\$75.47
Metered Rate 3"	\$146.98	\$150.95
Metered Rate 4"	\$229.65	\$235.85
Metered Rate 6"	\$459.32	\$471.72
Metered Rate 8"	\$734.89	\$754.73
Metered Rate 10"	\$1,056.42	\$1,084.94
Water Usage Rate per 1,000 Gallons	Tiered	Tiered
Water Usage Rate - Tier 1	\$1.66	\$1.70
Water Usage Rate - Tier 2	\$3.30	\$3.39
Water Usage Rate - Tier 3	\$6.61	\$6.79
Irrigation Usage Rate per 1,000 Gallons	Tiered	Tiered
Water Usage Rate - Tier 1	\$3.30	\$3.39
Water Usage Rate - Tier 2	\$6.61	\$6.79
Hydrant Meter Rate per 1,000 Gallons	\$3.30	\$3.39

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**

Budget Message - Continued

**EXPENSES:**

FY 2020 operating expenses are \$56,966 less than the approved FY 2019 budget. Between FY 2016 - FY 2018 budget expense efficiency has increased from 85.3% to 92.8%.

**Salaries:**

Salaries (including contractual salaries, overtime and standby time) are the largest component of MetCom's operating budget, approximately 40% of FY 2020 estimated expenses. The FY 2020 budget provides a Merit Step Adjustment (2.7%) of \$159,300, a 2.7% equivalent stipend for those at top-of-grade of \$6,600, and a 1% Cost of Living Allowance of \$72,954 for a total of \$238,854.

**Other Salary Changes:**

- The budget continues to maintain the position authorizations for the Assistant Director and the Database Administrator, but these positions are again not budgeted in FY 2020
- One new FTE - Utilities Maintenance Mechanic, approved as a mid-year hire
- Fully fund the Intern Program: Laboratory Intern - \$6,000; Engineering Intern - \$10,800; and Fiscal Intern - \$17,020

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**

Budget Message - Continued

**Sewer Department Expenses:**

- Maintenance budgeted at \$646,099, to provide sufficient funds for both preventative maintenance and emergency repairs
- Power continues to be one of the larger expenses, budgeted at \$653,204 (MetCom's Capital Improvement Budget includes a project for an Energy Audit/Energy Efficiency Upgrades to reduce the cost of power. Phase one is underway.)
- The Sewer Department budget includes \$12,000 for possible MDE fines and penalties. There have been no fines issued in FY 2019
- Budget includes the impact of the conveyance of the Charlotte Hall private wastewater treatment system to MetCom
- FY 2020 Budget is \$11,078 less than the Approved FY 2019 Sewer Department Budget

**Water Department Expenses:**

- Water Maintenance budgeted at \$425,155, to provide sufficient funds for both preventative maintenance and emergency repairs
- Power is one of the Water Department largest expenses, budgeted at \$487,416 (See Energy Audit comment above)
- Certified Water Quality Laboratory, reduces contracted lab services
- FY 2020 Budget is \$45,887 less than the Approved FY 2019 Water Department Budget

**Engineering Department Expenses:**

- As has been the budgeting practice in prior years, Engineering costs in FY 2020 that are not completely covered by Engineering revenues are allocated 60% to the Sewer Department and 40% to the Water Department
- FY 2020 Budget is \$43,205 less than the Approved FY 2019 Engineering Department Budget

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**

Budget Message - Continued

**General & Administrative Expenses:**

- Hospitalization of \$1,767,441 includes an anticipated 6.6% increase in health insurance premiums
- The Other Post-Employment Benefit expense (OPEB) is being fully funded at \$443,000 (\$187,000 Retirees, \$256,000 Contribution)
- Budget includes all employee benefits, insurances, Information Technology, legal services, bank fees, etc.
- General and Administrative Expenses are allocated to operations: 60.00% to Sewer, 30.07% to Water and 9.93% to Engineering
- FY 2020 Budget is \$84,877 more than the Approved FY 2019 General & Administrative Department Budget

**CAPITAL EQUIPMENT AND EXPENDITURES:**

- Includes two vehicle replacements, generators, digester gate valves, submersible pumps, and other minor facility upgrades
- New capital equipment and replacement capital equipment are budgeted at \$434,074
- Three developer cost share agreements are included in the budget, two to upsize water lines and one to upsize a sewer line

**NEW INITIATIVES:**

- Revolving Loan Fund for new residential customer connections - \$25,000 maximum loan/5-year payback
- 50% Sewer Capital Contribution deferral for all new connections - 50% of balance due each year, not to exceed 3-years
- Special Benefit Assessment program (CIB) - allows for voluntary community water/sewer connections

**DRAFT DEBT POLICY PARAMETERS:**

- Target annual customer bill as a percent (%) of median household income. Target: 1.5%
- Debt service coverage ratio. Target: 1.25 - 1.50
- Sufficient operating reserves. Target: 90-180 days of cash on hand (unrestricted reserves)
- Outstanding debt to operating / debt service revenues. Target: 5x or below

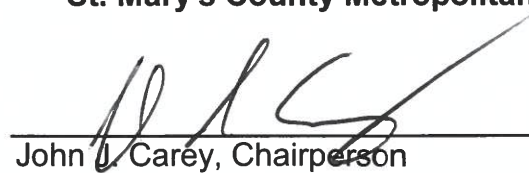


ST. MARY'S COUNTY METROPOLITAN COMMISSION  
FY 2020 OPERATING BUDGET

In accordance with Chapter 113-27D of the Public Laws of St. Mary's County, Maryland, being part of Article 19 of the Code of Public Local Laws of the State of Maryland a Public Hearing was held on April 8, 2019 to discuss the recommended FY 2020 Operating Budget and proposed rates. The hearing was advertised in the Enterprise newspaper on March 27, March 29, April 3 and April 5, 2019.

  
\_\_\_\_\_  
Patricia M. Stiegman, Chief Financial Officer

**Approved by the  
St. Mary's County Metropolitan Commission**

  
\_\_\_\_\_  
John L. Carey, Chairperson

  
\_\_\_\_\_  
Date Approved

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**

	<b>FY16 BUDGET</b>	<b>FY16 ACTUALS</b>	<b>FY16 ACTUAL TO BUDGET</b>	<b>FY17 BUDGET</b>	<b>FY17 ACTUALS</b>	<b>FY17 ACTUAL TO BUDGET</b>	<b>FY 18 ADJUSTED BUDGET</b>	<b>FY18 ACTUALS</b>	<b>FY18 ACTUAL TO BUDGET</b>	<b>FY19 BUDGET</b>	<b>FY20 APPROVED BUDGET</b>
Sewer Income	\$ 9,513,826	\$ 8,305,399	\$ (1,208,427)	\$ 9,877,393	\$ 8,678,837	\$ (1,198,556)	\$ 8,999,524	\$ 8,999,524	\$ -	\$ 9,424,836	\$ 9,771,496
Sewer Expenses	(9,513,826)	(8,217,446)	1,296,380	(10,033,885)	(8,764,530)	1,269,355	(9,310,288)	\$ (8,996,658)	313,630	(9,775,375)	(9,764,297)
Water Income	\$5,215,084	\$4,630,030	\$ (585,054)	\$5,257,097	\$4,860,164	\$ (396,933)	\$4,824,732	\$4,824,732	\$ -	\$5,131,954	\$5,405,388
Water Expenses	(5,255,084)	(4,372,015)	883,069	(5,209,647)	(4,453,165)	756,482	(4,819,173)	(4,577,130)	242,043	(5,022,962)	(4,977,074)
Engineering Income	\$255,500	\$229,515	\$ (25,985)	\$232,092	\$218,910	\$ (13,182)	\$193,686	\$193,686	\$ -	\$245,100	\$245,100
Engineering Expense	(255,500)	(229,515)	25,985	(232,092)	(218,910)	13,182	(193,686)	(193,686)	-00	(245,100)	(245,100)
	\$ 161,000	\$ 166,365	5,365	\$ 166,400	\$ 246,753	80,353	\$ 367,805	\$ 53,805	(314,000)	\$ 305,374	\$ 430,000
Total Income	\$ 15,145,410	\$ 13,331,309	\$(1,814,101)	\$ 15,532,982	\$ 14,004,664	\$(1,528,318)	\$ 14,385,747	\$ 14,071,747	\$(314,000)	\$ 15,107,264	\$ 15,851,984
Total Expense	(15,024,410)	(12,818,976)	2,205,434	(15,475,624)	(13,436,605)	2,039,019	(14,323,147)	(13,767,474)	555,673	(15,043,437)	(14,986,471)
One-Time Use of General Fund Reserves to establish Connection Incentive Revolving Loan Fund											(250,000)
Net Income From Service Charges	\$121,000	\$512,333	\$391,333	\$57,358	\$568,059	\$510,701	\$62,600	\$304,273	\$241,673	\$63,827	\$615,513

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY2020 OPERATING BUDGET**  
**SEWER DEPARTMENT**

	<b>FY16 BUDGET</b>	<b>FY16 ACTUALS</b>	<b>FY16 ACTUAL TO BUDGET</b>	<b>FY17 BUDGET</b>	<b>FY17 ACTUALS</b>	<b>FY17 ACTUAL TO BUDGET</b>	<b>FY18 ADJUSTED BUDGET</b>	<b>FY18 ACTUALS</b>	<b>FY18 ACTUAL TO BUDGET</b>	<b>FY19 BUDGET</b>	<b>FY20 APPROVED BUDGET</b>
<b>Operating Income</b>											
Service Charge - Metered	\$ 7,951,256	\$ 6,891,075	\$ (1,060,181)	\$ 7,858,834	\$ 7,120,310	\$ (738,524)	\$ 7,486,192	\$ 7,486,192	\$ -	\$ 7,712,562	\$ 7,990,655
Service Charge - Non-Metered	1,382,170	1,222,203	(159,967)	1,429,159	1,243,739	(185,420)	1,292,479	1,292,479	-	1,329,091	1,397,658
Septage Haulers	135,000	150,753	15,753	135,000	156,389	21,389	133,584	133,584	-	127,777	127,777
ENR Grant	-	-	-	-	75,000	75,000	-	-	-	180,000	180,000
Other Revenue	45,400	41,368	(4,032)	45,400	83,399	37,999	87,269	87,269	-	75,406	75,406
From Reserves	-	-	-	409,000	-	(409,000)	-	-	-	-	-
<b>Total Operating Income</b>	<b>\$ 9,513,826</b>	<b>\$ 8,305,399</b>	<b>\$ (1,208,427)</b>	<b>\$ 9,877,393</b>	<b>\$ 8,678,837</b>	<b>\$ (1,198,556)</b>	<b>\$ 8,999,524</b>	<b>\$ 8,999,524</b>	<b>\$ -</b>	<b>\$ 9,424,836</b>	<b>\$ 9,771,496</b>
<b>Operating Expenses</b>											
Salaries	\$ 2,423,947	\$ 2,326,080	\$ (97,867)	\$ 2,526,050	\$ 2,432,440	\$ (93,610)	\$ 2,587,864	\$ 2,587,277	\$ (587)	\$ 2,718,928	\$ 2,705,867
Contractual Labor	27,809	21,721	(6,088)	14,976	14,169	(807)	14,976	10,689	(4,287)	14,040	6,000
Maintenance	742,100	618,400	(123,700)	934,330 *	528,714	(405,616)	549,047	536,728	(12,319)	596,000	646,099
Leonardtown Plant	204,000	202,721	(1,279)	294,000	259,880	(34,120)	180,000	144,439	(35,561)	180,000	145,000
Power	597,000	584,177	(12,823)	661,200	701,848	40,648	648,800	648,404	(396)	703,800	653,204
Telephone/Dialers	48,600	48,504	(96)	52,000	53,347	1,347	54,400	54,102	(298)	23,500	22,818
Fuel (Diesel & Oil)	93,100	47,206	(45,894)	83,100	76,112	(6,988)	82,749	82,749	-	78,000	79,034
Lab & Soils Testing	24,000	11,399	(12,601)	14,000	12,431	(1,569)	15,600	15,258	(342)	13,000	15,000
Chemicals	400,000	216,500	(183,500)	372,200	368,641	(3,559)	399,000	382,057	(16,943)	397,000	463,700
Employee Related Expense	60,041	41,713	(18,328)	82,414	37,528	(44,886)	41,100	40,929	(171)	76,100	72,977
Materials & Supplies	143,850	125,658	(18,192)	140,852	119,117	(21,735)	140,544	121,269	(19,275)	138,000	135,305
Building Utilities	27,280	20,527	(6,753)	30,160	26,183	(3,977)	27,670	27,665	(5)	25,870	30,863
Miscellaneous	3,500	2,982	(518)	3,550	3,907	357	4,050	4,039	(11)	3,550	3,550
Misc Consultants	2,608	2,309	(299)	1,733	1,810	77	2,885	-	(2,885)	-	-
Vehicles	118,990	69,257	(49,733)	104,750	70,624	(34,126)	81,927	76,767	(5,160)	75,000	73,289
Sludge Removal Expense	298,000	146,057	(151,943)	229,000	199,862	(29,138)	253,000	240,749	(12,251)	192,000	192,000
Depreciation	295,000	250,756	(44,244)	282,000	226,850	(55,150)	282,000	256,286	(25,714)	255,000	210,000
SSO's & Penalties	24,000	32,500	8,500	30,000	-	(30,000)	20,000	2,041	(17,959)	13,000	12,000
Contingencies	58,172	-	(58,172)	-	-	-	-	-	-	-	-
Recv'ry of Cost	-	(3,204)	(3,204)	-	-	-	(4,983)	(6,973)	(1,990)	-	-
Allocation of OH	3,481,987	3,039,087	(442,900)	3,611,165	3,181,477	(429,688)	3,258,283	3,184,690	(73,593)	3,523,611	3,574,537
Allocation of Engineering	439,842	413,096	(26,746)	566,405	449,590	(116,815)	671,376	587,493	(83,883)	748,976	723,053
<b>Total Operating Expenses</b>	<b>\$ 9,513,826</b>	<b>\$ 8,217,446</b>	<b>\$ (1,296,380)</b>	<b>\$ 10,033,885</b>	<b>\$ 8,764,530</b>	<b>\$ (1,269,355)</b>	<b>\$ 9,310,288</b>	<b>\$ 8,996,658</b>	<b>\$ (313,630)</b>	<b>\$ 9,775,375</b>	<b>\$ 9,764,297</b>
<b>Net Direct Sewer Operating Income</b>	<b>\$ -</b>	<b>\$ 87,953</b>	<b>\$ 87,953</b>	<b>\$ (156,492)</b>	<b>\$ (85,693)</b>	<b>\$ 70,799</b>	<b>\$ (310,764)</b>	<b>\$ 2,866</b>	<b>\$ 313,630</b>	<b>\$ (350,539)</b>	<b>\$ 7,199</b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
FY 2020 OPERATING BUDGET**

**WATER DEPARTMENT**

	<b>FY16 BUDGET</b>	<b>FY16 ACTUALS</b>	<b>FY16 ACTUAL TO BUDGET</b>	<b>FY17 BUDGET</b>	<b>FY17 ACTUALS</b>	<b>FY18 ADJUSTED BUDGET</b>	<b>FY18 ACTUALS</b>	<b>FY18 ACTUAL TO BUDGET</b>	<b>FY19 BUDGET</b>	<b>FY20 APPROVED BUDGET</b>
<b>Operating Income</b>										
Service Charge - Metered	\$ 4,827,870	\$ 4,246,745	\$ (581,125)	\$ 4,862,269	\$ 4,501,417	\$ 4,456,593	\$ 4,456,574	\$ (19)	\$ 4,765,443	\$ 5,007,147
Service Charge - Non-Metered	177,991	168,581	(9,410)	174,828	164,576	174,243	174,243	-	174,599	182,767
Water Tower Rental	163,223	163,914	691	174,000	141,151	143,389	143,389	-	150,412	171,474
Other Revenue - mostly turn on/off	46,000	50,790	4,790	46,000	53,020	50,526	50,526	-	41,500	44,000
<b>Total Operating Income</b>	<b>\$ 5,215,084</b>	<b>\$ 4,630,030</b>	<b>\$ (585,054)</b>	<b>\$ 5,257,097</b>	<b>\$ 4,860,164</b>	<b>\$ 4,824,751</b>	<b>\$ 4,824,732</b>	<b>\$ (19)</b>	<b>\$ 5,131,954</b>	<b>\$ 5,405,388</b>
<b>Operating Expenses</b>										
Salaries	\$ 1,062,068	\$ 1,055,319	\$ (6,749)	\$ 1,110,013	\$ 1,062,264	\$ 1,083,702	\$ 1,083,227	\$ (475)	\$ 1,182,328	\$ 1,217,327
Meter Reading Expense	8,275	7,966	(309)	-	-	-	-	-	-	-
Maintenance	564,959	465,979	(98,980)	509,150	319,617	471,967	438,841	(33,126)	450,000	425,155
Meter Installation (net)	40,000	(30,913)	(70,913)	60,000	32,179	23,000	20,275	(2,725)	28,000	28,000
Fire Hydrant ISO Inspection (50%)	45,000	38,968	(6,032)	45,000	44,998	45,000	40,994	(4,006)	45,000	45,000
Power	550,000	501,288	(48,712)	512,000	515,076	529,800	511,340	(18,460)	529,800	487,416
Telephone/Dialers	11,300	10,644	(656)	9,300	9,048	9,200	8,944	(256)	10,200	9,750
Fuel (Diesel & Oil)	6,000	1,031	(4,969)	6,000	2,172	3,600	2,224	(1,376)	3,600	3,600
Water Testing	26,000	21,979	(4,021)	26,000	19,846	26,628	26,592	(36)	24,000	14,120
Chemicals	125,000	104,413	(20,587)	125,000	112,546	119,500	97,298	(22,202)	119,500	131,500
Employee Related Expense	17,360	11,811	(5,549)	19,000	8,170	16,564	11,617	(4,947)	20,800	25,665
Materials & Supplies	86,150	70,864	(15,286)	97,800	72,040	74,203	69,269	(4,934)	75,000	88,862
Building Utilities	21,142	14,873	(6,269)	20,000	17,118	16,656	16,637	(19)	14,500	19,493
Miscellaneous	5,000	-	(5,000)	3,000	-	3,000	151	(2,849)	3,000	3,000
Vehicles	50,574	30,982	(19,592)	45,500	33,581	33,232	32,981	(251)	32,000	31,712
Depreciation	270,000	218,655	(51,345)	264,000	204,915	264,000	209,173	(54,827)	220,000	173,000
Contingencies	263,130	-	(263,130)	43,506	-	-	-	-	-	-
Recv'ry of Cost	-	(8,756)	(8,756)	-	(5,063)	(2,630)	(2,630)	-	-	-
Allocation of OH	1,807,732	1,581,515	(226,217)	1,936,776	1,704,932	1,654,167	1,618,535	(35,632)	1,765,916	1,791,439
Allocation of Engineering	293,227	275,397	(17,830)	377,602	299,726	447,584	391,662	(55,922)	499,318	482,036
<b>Total Operating Expenses</b>	<b>\$ 5,255,084</b>	<b>\$ 4,372,015</b>	<b>\$ (883,069)</b>	<b>\$ 5,209,647</b>	<b>\$ 4,453,165</b>	<b>\$ 4,819,173</b>	<b>\$ 4,577,130</b>	<b>\$ (242,043)</b>	<b>\$ 5,022,962</b>	<b>\$ 4,977,074</b>
<b>Net Direct Water Operating Income</b>	<b>\$ (40,000)</b>	<b>\$ 258,015</b>	<b>\$ 298,015</b>	<b>\$ 47,450</b>	<b>\$ 406,999</b>	<b>\$ 5,578</b>	<b>\$ 247,602</b>	<b>\$ 242,024</b>	<b>\$ 108,992</b>	<b>\$ 428,314</b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
FY 2020 OPERATING BUDGET  
ENGINEERING DEPARTMENT**

	<b>FY16 BUDGET</b>	<b>FY16 ACTUALS</b>	<b>FY16 ACTUAL TO BUDGET</b>	<b>FY17 BUDGET</b>	<b>FY17 ACTUALS</b>	<b>FY17 ACTUAL TO BUDGET</b>	<b>FY18 ADJUSTED BUDGET</b>	<b>FY18 ACTUALS</b>	<b>FY18 ACTUAL TO BUDGET</b>	<b>FY19 BUDGET</b>	<b>FY20 APPROVED BUDGET</b>
<b>Engineering Income</b>											
Review Fees	\$ 34,800	\$ 59,020	\$ 24,220	\$ 65,857	\$ 52,422	\$ (13,435)	\$ 72,565	\$ 72,565	\$ -	\$ 59,100	\$ 59,100
Inspection Fees	166,400	142,383	(24,017)	151,434	102,963	(48,471)	98,007	98,007	-	143,300	143,300
Admin & Other Fees	54,300	28,112	(26,188)	14,801	63,525	48,724	23,114	23,114	-	42,700	42,700
<b>Total Engineering Income</b>	<b>\$ 255,500</b>	<b>\$ 229,515</b>	<b>\$ (25,985)</b>	<b>\$ 232,092</b>	<b>\$ 218,910</b>	<b>\$ (13,182)</b>	<b>\$ 193,686</b>	<b>\$ 193,686</b>	<b>\$ -</b>	<b>\$ 245,100</b>	<b>\$ 245,100</b>
<b>Engineering Expenses</b>											
Salaries	\$ 548,292	\$ 550,281	\$ 1,989	\$ 558,452	\$ 477,210	\$ (81,242)	\$ 584,340	\$ 558,118	\$ (26,222)	\$ 711,555	\$ 711,599
Salaries- Locates	112,563	104,591	(7,972)	100,466	93,893	(6,573)	110,969	98,690	(12,279)	83,835	83,530
sub-total	\$ 660,855	\$ 654,872	\$ (5,983)	\$ 658,918	\$ 571,103	\$ (87,815)	\$ 695,309	\$ 656,808	\$ (38,501)	\$ 795,390	\$ 795,129
Contractual Labor	\$ 17,176	\$ 9,426	\$ (7,750)	\$ 20,250	\$ 1,323	\$ (18,927)	\$ 10,800	\$ 4,124	\$ (6,676)	\$ 10,800	\$ 10,800
Contractual Locates	5,810	3,517	(2,293)	5,105	-	(5,105)	-	-	-	-	-
Casual Labor	2,000	-	(2,000)	1,500	-	(1,500)	27,500	17,828	(9,672)	-	-
Professional Service	27,000	22,491	(4,509)	38,000	11,772	(26,228)	30,000	8,047	(21,953)	30,000	10,000
Vehicle Operation & Maintenance	5,500	460	(5,040)	8,000	5,608	(2,392)	12,400	3,486	(8,914)	12,400	8,000
Office Supplies & Expense	11,500	8,978	(2,522)	8,500	5,496	(3,004)	9,750	8,657	(1,093)	9,750	8,700
Building Utilities (power,cable,trash,fuel,cleaning)	11,600	8,263	(3,337)	11,100	9,866	(1,234)	9,490	9,490	-	9,400	10,800
Phone	5,300	4,846	(454)	5,000	4,854	(146)	4,940	4,940	-	4,900	7,780
Mileage	300	-	(300)	200	-	(200)	200	-	(200)	200	-
Employee Related Expense(training,pagers,physicals)	13,697	10,895	(2,802)	17,200	4,733	(12,467)	12,832	10,285	(2,547)	11,900	11,905
Depreciation	65,000	32,606	(32,394)	35,000	27,701	(7,299)	35,780	35,780	-	35,000	96,074
Miss Utility Expense	8,000	7,226	(774)	9,000	7,677	(1,323)	8,500	6,761	(1,739)	8,500	8,500
Miscellaneous Expense	500	60	(440)	500	296	(204)	500	9	(491)	500	500
Recv'ry of Cost	(356,770)	(290,075)	66,695	(274,046)	(215,854)	58,192	(147,969)	(147,969)	-	(178,585)	(269,233)
Allocation of OH	367,436	337,125	(30,311)	481,288	424,905	(56,383)	446,943	434,752	(12,191)	583,158	591,586
Allocation to Inspections	(92,432)	(77,780)	14,652	(113,926)	(82,322)	31,604	(84,462)	(84,462)	-	(140,767)	(140,767)
Inspection Salaries	110,702	94,303	(16,399)	106,453	95,645	(10,808)	134,971	102,805	(32,166)	144,081	142,648
Contractual Inspections	8,463	108	(8,355)	20,131	-	(20,131)	-	-	-	-	-
Inspection Vehicle Charges(Fuel/Mileage)	23,000	12,038	(10,962)	23,000	12,747	(10,253)	16,700	16,673	(27)	15,000	16,500
Inspection - Supplies	1,500	870	(630)	1,000	355	(645)	4,000	322	(3,678)	1,000	500
Inspection Overhead	92,432	77,779	(14,653)	113,926	82,321	(31,605)	84,462	84,462	-	140,767	140,767
Inspection Total	\$ 236,097	\$ 185,098	\$ (50,999)	\$ 264,510	\$ 191,068	\$ (73,442)	\$ 240,133	\$ 204,262	\$ (35,871)	\$ 300,848	\$ 300,415
<b>Total Engineering Expenses</b>	<b>\$ 988,569</b>	<b>\$ 918,008</b>	<b>\$ (70,561)</b>	<b>\$ 1,176,099</b>	<b>\$ 968,226</b>	<b>\$ (207,873)</b>	<b>\$ 1,312,646</b>	<b>\$ 1,172,798</b>	<b>\$ (139,848)</b>	<b>\$ 1,493,394</b>	<b>\$ 1,450,189</b>
Allocation to Sewer (60%)	(439,842)	(413,096)	26,746	(566,405)	(449,590)	116,815	(671,376)	(587,493)	83,883	(748,976)	(723,053)
Allocation to Water (40%)	(293,227)	(275,397)	17,830	(377,602)	(299,726)	77,876	(447,584)	(391,662)	55,922	(499,318)	(482,036)
<b>Income From Engineering</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,576</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 194,691</b>	<b>\$ -</b>	<b>\$ 43</b>	<b>\$ 43</b>	<b>\$ -</b>	<b>\$ -</b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION**  
**FY 2020 OPERATING BUDGET**  
**GENERAL & ADMINISTRATIVE EXPENSES**

	<b>FY16 BUDGET</b>	<b>FY16 ACTUALS</b>	<b>FY16 ACTUAL TO BUDGET</b>	<b>FY17 BUDGET</b>	<b>FY17 ACTUALS</b>	<b>FY18 ADJUSTED BUDGET</b>	<b>FY18 ACTUALS</b>	<b>FY18 ACTUAL TO BUDGET</b>	<b>FY19 BUDGET</b>	<b>FY20 APPROVED BUDGET</b>	
Administrative Salaries	\$ 1,553,150	\$ 1,397,033	\$ (156,117)	\$ 1,521,692	\$ 1,383,475	\$ 1,403,734	\$ 1,401,706	\$ (2,028)	\$ 1,501,408	\$ 1,613,200	
Contractual Labor	106,552	99,674	(6,878)	62,691	49,442	42,481	42,302	(179)	20,020	17,020	
Commissioner Stipend	14,500	12,500	(2,000)	14,500	14,500	14,500	14,500	-	14,500	14,500	
Casual Labor	5,000	4,809	(191)	10,000	-	5,000	4,560	(440)	5,000	10,000	
Payroll Taxes	481,688	430,360	(51,328)	495,719	424,548	455,363	454,982	(381)	486,022	510,705	
Hospitalization	1,357,988	1,178,715	(179,273)	1,577,145	1,370,476	1,397,487	1,393,487	(4,000)	1,647,541	1,767,441	
OPEB	397,000	379,604	(17,396)	411,000	374,909	365,000	364,407	(593)	395,000	256,000	
Maryland State Pension Plan	490,433	430,859	(59,574)	512,686	469,786	447,204	447,192	(12)	535,401	574,624	
Pension Loan	113,092	113,090	(2)	113,092	113,092	113,092	113,092	-	113,092	113,092	
Long Term Disability& Life Insurance	25,289	23,311	(1,978)	27,254	24,339	25,824	24,660	(1,164)	24,800	24,800	
Tuition Reimbursement/Beneficial Suggestions	6,500	1,924	(4,576)	6,000	(1,500)	6,000	1,549	(4,451)	15,000	20,000	
Vehicle Operation	2,000	771	(1,229)	2,000	1,458	1,386	1,386	-	1,100	3,300	
Office Supplies & Printing	103,646	83,412	(20,234)	96,335	79,803	87,437	77,762	(9,675)	80,000	72,000	
Postage Expense	111,772	95,747	(16,025)	120,000	98,735	97,567	89,269	(8,298)	96,600	95,000	
Insurance	275,235	241,622	(33,613)	305,376	286,174	270,087	268,283	(1,804)	286,500	286,500	
Accounting & Audit	16,920	16,920	-	17,800	17,360	17,900	17,810	(90)	18,400	22,000	
Computer & IT Services	138,110	96,662	(41,448)	127,840	100,795	111,834	106,234	(5,600)	117,300	118,000	
Legal Services	21,000	-	(21,000)	120,414	124,788	132,000	131,725	(275)	155,000	143,200	
Misc.Consultants	51,000	23,478	(27,522)	79,840	62,182	24,244	16,563	(7,681)	11,500	17,000	
Building Utilities(power,cable,trash,fuel,cleaing)	29,200	31,770	2,570	36,677	38,810	35,923	35,474	(449)	35,900	35,275	
Phone & FAX	65,742	52,308	(13,434)	56,881	53,484	55,300	46,512	(8,788)	55,300	66,800	
Employee Related Expense(training,physicals, uniforms)	56,614	27,553	(29,061)	61,120	22,141	9,815	6,873	(2,942)	33,493	32,405	
Advertising for Staff/Recruiting	6,000	2,442	(3,558)	6,000	4,289	6,507	6,507	-	6,000	8,000	
Advertising - Other	14,000	11,729	(2,271)	10,000	6,732	9,175	5,107	(4,068)	9,000	6,000	
Admin. Bond Expense	775	775	-	1,550	1,370	2,750	-	(2,750)	-	2,000	
Public Relations	14,500	3,600	(10,900)	14,500	3,150	1,050	1,050	-	-	-	
Bank Fees/On-Line Bill Payment Fees	78,800	82,108	3,308	101,000	95,816	101,000	89,364	(11,636)	109,758	118,700	
Miscellaneous Expense	7,500	4,404	(3,096)	7,500	4,123	7,500	3,175	(4,325)	5,000	11,000	
Dues & Subscriptions	12,155	10,149	(2,006)	12,605	8,648	13,953	8,995	(4,958)	12,135	12,000	
Depreciation	135,000	109,394	(25,606)	125,000	88,711	105,000	70,171	(34,829)	100,000	5,000	
Recv'ry of Cost (Grants & Projects)	(15,006)	(8,996)	6,010	(24,988)	(10,322)	(6,720)	(6,720)	-	(18,085)	(18,000)	
<b>Total G &amp; A Expenses</b>	<b>\$ 5,676,155</b>	<b>\$ 4,957,727</b>	<b>\$ (718,428)</b>	<b>\$ 6,029,229</b>	<b>\$ 5,311,314</b>	<b>\$ 5,359,393</b>	<b>\$ 5,237,977</b>	<b>\$ (121,416)</b>	<b>\$ 5,872,685</b>	<b>\$ 5,957,562</b>	
To Sewer	60.00%	\$ 3,481,987	\$ 3,039,087	\$ (442,900)	\$ 3,611,165	\$ 3,181,477	\$ 3,258,283	\$ 3,184,690	\$ (73,593)	\$ 3,523,611	\$ 3,574,537
To Water	30.07%	1,807,732	1,581,515	(226,217)	1,936,776	1,704,932	1,654,167	1,618,535	(35,632)	1,765,916	1,791,439
To Engineering	9.93%	386,436	337,125	(49,311)	481,288	424,905	446,943	434,752	(12,191)	583,158	591,586
		<b>\$ 5,676,155</b>	<b>\$ 4,957,727</b>	<b>\$ (718,428)</b>	<b>\$ 6,029,229</b>	<b>\$ 5,311,314</b>	<b>\$ 5,359,393</b>	<b>\$ 5,237,977</b>	<b>\$ (121,416)</b>	<b>\$ 5,872,685</b>	<b>\$ 5,957,562</b>



**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY 2020 OPERATING BUDGET**

Project Description	FY19 Adjusted	FY20 Approved	Priority	FY21 Draft
<b>All Departments</b>				
Safety & Security Upgrades Recommended by Sheriff's Office	\$ 30,000			
<b>Sub-total All Departments</b>	<b>\$ 30,000</b>	<b>\$ -</b>		<b>\$ -</b>
<b>Water</b>				
Replacement Generator for Cedar Cove #2 WPS	\$ 31,509			
Mobile Data Collector MRX920	17,000			
Bird Barrier atop Cedar Cove Water Tower		\$ 12,000	3	
Replace Fence at Pegg Rd Water Station		11,000	4	
Replacement for Truck 573		50,000	8	
Replacement for Truck 592		50,000	9	
Replace Generator at Pegg Rd Water Station				50,000
<b>Sub-total Water</b>	<b>\$ 48,509</b>	<b>\$ 123,000</b>		<b>\$ 50,000</b>
<b>Wastewater</b>				
Replace Truck 574	\$ 40,000			
Replace Generator Patuxent Park West WWPS	45,000			
Replace Generator Breton Bay	45,000			
Odor Control for Piney Point Landings	21,000			
Removal of Generator's Asbestos Covered Muffler St Mary's City WWPS	15,000			
Door Replacement at Various WWPS	15,000			
Replacement Roof at Piney Point WWPS	17,500			
Truck mounted Arrow Board	5,000			
Sewer Line Assessment Tool		\$ 25,000	5	
Replace submersible pumps/railings		22,000	6	
Bay Sewer Interceptor ROW Clearing		25,000	10	
Softstarter for Peninsula				27,500
Replace Generator Black Duck WWPS				45,000
<b>Sub-total Wastewater Collections</b>	<b>\$ 203,500</b>	<b>\$ 72,000</b>		<b>\$ 72,500</b>
<b>Maintenance</b>				
One Person Personnel Basket to be used with Existing Crane Truck	\$ 12,500			
Replacement Furniture and New Furniture for (1) new FTE				\$ 8,000
<b>Sub-total Maintenance</b>	<b>\$ 12,500</b>	<b>\$ -</b>		<b>\$ 8,000</b>
<b>SCADA</b>				
TCU Spares and AMMOO2	\$ 9,500			
<b>Sub-total SCADA</b>	<b>\$ 9,500</b>	<b>\$ -</b>		<b>\$ -</b>
<b>Marlay-Taylor</b>				
Pumps and Piping for Airedale Road (equipment from '90s)	\$ 32,000			
Hot Water Pipes from New Control Building to Old for Digest Heat	30,000			
Building Doors	15,000			
Upgrade to Fourniere Rotary Press	6,365			
Replace Pipes & Hoses for Godwin Portable Pumps	5,000			
Replace two Digester Gate Valves		\$ 25,000	1	
Garage Doors Replacements (2) for Dewatering Building (1984)		10,000	11	
Replacement for Truck 570move to MT				\$ 40,000
<b>Sub-total Marlay-Taylor</b>	<b>\$ 88,365</b>	<b>\$ 35,000</b>		<b>\$ 40,000</b>
<b>Other Treatment Plants</b>				
Discharge Pump #2 Replacement SCS (1983)	\$ 10,000			
Upgrade to Wells (5 of 8 wells out of service)	15,000			
Replace PLC unit for controlling blowers and wave ox units		\$ 38,000	2	
Generator Replacement Wicomico Shores WWTP		50,000	7	
Replace fencing at Airedale(3-Phases)		15,000	12	
<b>Sub-total Other Treatment Plants</b>	<b>\$ 25,000</b>	<b>\$ 103,000</b>		<b>\$ -</b>
<b>Laboratory</b>				
Discrete Nutrient Analyzer #1	\$ 48,000			
Discrete Nutrient Analyzer #2				\$50,000
<b>Sub-total Laboratory</b>	<b>\$ 48,000</b>	<b>\$0</b>		<b>\$50,000</b>



**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY 2020 OPERATING BUDGET**

**Fiscal & Administration**

Replace Fire and Burglar Alarm Systems	\$	15,000			
Folder/Stuffer Machine		6,626			
Copier		-			
Replace Carpet at Camden Way Building					\$ 30,000
Chairs for Meeting Room (7-10/year)			\$ 5,000	13	
<b>Sub-total Fiscal &amp; Administration</b>	<b>\$</b>	<b>21,626</b>	<b>\$</b>	<b>5,000</b>	<b>\$ 30,000</b>

**IT**

Microsoft Office 2016 Licenses (100)	\$	27,000			
Dell Monitors 24" (65 units)		8,645			
T30 Units to Replace WatchGuard Firewall/Routers (4 units)		6,000			
AC Unit for Petty Building Server Room - replacement		6,000			
Dell Optiplex 5050 Workstations with BROBO B810N Drive with Backup		5,000			
<b>Sub-total IT</b>	<b>\$</b>	<b>52,645</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>

**Engineering**

Hollywood Commercial Developer Cost Share 4" to 6" 6,800LF Sewer Line	\$	10,000	\$	45,000	1e
Smithfield Park Developer Cost Share 8" to 12" Water Line		2,655		30,474	2e
Barrister's Landing Developer Cost Share 8" to 12" Water Line		0		14,600	3e
Permitting Self-Service (to enable Inspectors to use app)		8,000			
Remodel and Furniture for Front Engineering Area - Camden Way		6,000			
MT WWRF Clarifier Eval & Planning		42,419			
Engineering Facility Improvements (F&E)				6,000	4e
<b>Sub-total Engineering</b>	<b>\$</b>	<b>69,074</b>	<b>\$</b>	<b>96,074</b>	<b>\$ -</b>

**TOTAL**

<b>\$</b>	<b>608,719</b>	<b>\$</b>	<b>434,074</b>	<b>\$</b>	<b>250,500</b>
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ST. MARY'S COUNTY METROPOLITAN COMMISSION  
 FY 2020 OPERATING BUDGET  
 SERVICE RATES

<u>Sewer Service Rates</u>	<u>FY19 Rates*</u>	<u>FY20 Rates</u>	<u>3.40% Increase</u>
<b>Sewer</b>			
Non-metered per EDU per Month	\$ 40.54	\$ 41.92	\$ 1.38
Metered Rate 5/8"	\$ 17.19	\$ 17.78	\$ 0.59
Metered Rate 1"	\$ 42.97	\$ 44.43	\$ 1.46
Metered Rate 1-1/2"	\$ 85.94	\$ 88.86	\$ 2.92
Metered Rate 2"	\$ 137.50	\$ 142.18	\$ 4.68
Metered Rate 3"	\$ 274.99	\$ 284.34	\$ 9.35
Metered Rate 4"	\$ 429.68	\$ 444.29	\$ 14.61
Metered Rate 6"	\$ 859.38	\$ 888.60	\$ 29.22
Metered Rate 8"	\$ 1,374.97	\$ 1,421.72	\$ 46.75
Metered Rate 10"	\$ 1,977.56	\$ 2,043.72	\$ 66.16
Usage Rate per 1,000 Gallons	\$ 4.67 *	\$ 4.83 *	\$ 0.16
* 5/8" Meter Residential Use Capped at 10,000 Gallons/Month			
Navy (per 1,000 gallons)	\$ 3.50	\$ 3.52	\$ 0.02
<u>Septage Hauler Rates per 1,000 Gallons</u>			
Holding Tank Waste	\$ 15.37	\$ 15.89	\$ 0.52
Septic Tank Waste	\$ 65.61	\$ 67.84	\$ 2.23
Portable Toilet Waste	\$ 82.69	\$ 85.50	\$ 2.81
Grease Trap Waste	\$ 130.00	\$ 134.42	\$ 4.42

\* FY 19 Rates increased by 3.75% over the prior year

ST. MARY'S COUNTY METROPOLITAN COMMISSION  
 FY 2020 OPERATING BUDGET  
 SERVICE RATES

<u>Water Service Rates</u>	<u>FY19 Rates*</u>	<u>FY20 Rates</u>	<u>2.70% Increase</u>
<b>Water</b>			
Non-Metered per EDU/Month	\$ 17.44	\$ 17.91	\$ 0.47
Metered Rate 5/8"	\$ 9.19	\$ 9.44	\$ 0.25
Metered Rate 1"	\$ 22.97	\$ 23.59	\$ 0.62
Metered Rate 1-1/2"	\$ 45.93	\$ 47.17	\$ 1.24
Metered Rate 2"	\$ 73.49	\$ 75.47	\$ 1.98
Metered Rate 3"	\$ 146.98	\$ 150.95	\$ 3.97
Metered Rate 4"	\$ 229.65	\$ 235.85	\$ 6.20
Metered Rate 6"	\$ 459.32	\$ 471.72	\$ 12.40
Metered Rate 8"	\$ 734.89	\$ 754.73	\$ 19.84
Metered Rate 10"	\$ 1,056.42	\$ 1,084.94	\$ 28.52
Water Usage Rate per 1,000 Gallons	Tiered	Tiered	
Water Usage Rate - Tier 1	\$ 1.66	\$ 1.70	\$ 0.04
Water Usage Rate - Tier 2	\$ 3.30	\$ 3.39	\$ 0.09
Water Usage Rate - Tier 3	\$ 6.61	\$ 6.79	\$ 0.18
Irrigation Usage Rate per 1,000 Gallons	Tiered	Tiered	
Water Usage Rate - Tier 1	\$ 3.30	\$ 3.39	\$ 0.09
Water Usage Rate - Tier 2	\$ 6.61	\$ 6.79	\$ 0.18
Hydrant Meter Rate per 1,000 Gallons	\$ 3.30	\$ 3.39	\$ 0.09

\* FY 19 Rates increased by 3.0% over the prior year

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
 FY 2020 OPERATING BUDGET  
 RECONCILIATION OF FTE's**

<u>POSITION TITLE</u>	<u>NUMBER OF AUTHORIZED FTE's</u>
<u>Funded FTE's</u>	
I & I Technician	1
Administrative Assistant	3
AP/Payroll Specialist	1
Assistant Finance Officer	1
Assistant Construction Engineer	2
Assistant Superintendent	1
Chief Financial Officer	1
Chief Construction Inspector	1
Chief Engineer	1
Chief of Facility Operations	1
Cleaning Specialist	1
Construction Foreman	1
Construction Assistant	1
Construction Inspector	4
Construction Laborer	2
Customer Service Supervisor	1
Director of Human Resouces	1
Director of Information Technology	1
Executive Assistant	1
Executive Director	1
Field Services Administrator	1
Fiscal Technical	1
Grants & Loans Administrator	1
HR Specialist	1
IT Technician	1
Lab Supervisor	1
Labor Analyst	2
Meter Technician	4
Pipe Layer	1
Procurement Agent	1
Project Coordinator	1
Project Manager	1
Purchasing Specialist	1
Purchasing Assistant/Fixed Assets	1
Real Property Manager	1
Safety Officer/Risk	1
SCADA Technician	1
Sr. Construction Inspector	1
Sr. Engineer Technician	1
Sr. Utility/Electrical Mechanic	1
Sr. Vac Con Operator	1
Sr. Water Operator	1
Sr. Wastewater Collection Operator	1
Sr. Wastewater Treatment Plant Op	1
Superintendent of Maintenance	1
Superintendent of Water	1
Superintendent St. Clements Shores	1
Superintendent Marlay-Taylor	1
Superintendent Wastewater Collect	1
Supervisor of Field Services	1
System Administrator	1
Treatment Electrical Specialist	1
Utility Maintenance Specialist	9
Utility Billing Collection Specialist	1
Utility Billing Customer Service	3
Utility Bldg Maint Spec.2	1
Utility Electrical Technician	1
Utility Mechanic	1
Utility Mechanical/Electrical Techn	2
Vac Con Operator	1
Water Operator	1
Water Operator Licensed	2
Wastewater Collection Operator-Lic	3
Wastewater Treatment Plant Operator	1
Wastewater Treatment Plant Operator-Licensed	6
<u>Unfunded FTE's</u>	
Assistant Director	1
Database Administrator	1
<u>New FTE's Approved in FY 2020 - Mid Year Start</u>	
Utility Maintenance Specialist	<u>1</u>

**TOTAL FTE'S      98**