

St. Mary's County Metropolitan Commission

FY16 Operating Budget

ST. MARY'S COUNTY METROPOLITAN COMMISSION

BUDGET MESSAGE FY16

GENERAL COMMENTS:

The Fiscal Year 2016 Operating Budget was prepared from data and input obtained from staff conferences, Commission meetings, cost analysis, prior years' water and sewer flows, comparative figures, operation policies, and regulations from the US Environmental Protection Agency and the Maryland Department of the Environment (MDE). This budget was prepared as a consolidated budget for the whole of St. Mary's County Metropolitan Commission. Water flow estimates used in establishing rates are based upon recorded withdraws from all water pumping stations in the County. The basis of wastewater flow estimates is a combination of the recorded influent to all MetCom treatment plants.

MetCom worked with a consultant to analyze the existing rate structure and various options. The main requirement of the new rate structure was that it provide a fair and equitable distribution of costs to all customers and promote conservation of water. The budget includes implementation of the proposed rate structure that has been discussed at multiple meetings and venues in the last year.

REVENUES:

The new rate structure includes a Ready-To-Serve charge for both sewer and water service and usage fees for all water and sewer used. The usage fees are on an increasing block rates basis, which means as the usage goes up the rates are tiered based on meter size.

Service Rates:

	FY15 Rates	FY16 Rates
Sewer		
Non-metered per EDU per Month	\$35.83	\$36.30
Metered -5,400 Gallons per Month	\$30.56	N/A
Metered Rate 5/8"	\$30.56 (up to 16,200 gallons/qtr)	\$15.39

Budget Message Continued:

	FY15 Rates	FY16 Rates
Rates Continued:		
Metered Rate 1"	\$30.56 (up to 16,200 gallons/qtr)	\$38.48
Metered Rate 1-1/2"	\$30.56 (up to 16,200 gallons/qtr)	\$76.95
Metered Rate 2"	\$30.56 (up to 16,200 gallons/qtr)	\$123.12
Metered Rate 2-1/2"	\$30.56 (up to 16,200 gallons/qtr)	\$123.12
Metered Rate 3"	\$30.56 (up to 16,200 gallons/qtr)	\$246.24
Metered Rate 4"	\$30.56 (up to 16,200 gallons/qtr)	\$384.75
Metered Rate 6"	\$30.56 (up to 16,200 gallons/qtr)	\$769.50
Metered Rate 8"	\$30.56 (up to 16,200 gallons/qtr)	\$1,231.20
Metered Rate 10"	\$30.56 (up to 16,200 gallons/qtr)	\$1,769.85
Usage Rate per 1,000 Gallons	\$ 5.66 in excess of 16,200 gallons/qtr	\$4.18
Navy (per 1,000 gallons)	\$2.89	\$3.06
Water		
Non-Metered per EDU/Month	\$23.03	\$16.16
Metered - Includes 18,000 Gallons per Quarter	\$18.42	N/A
Metered Rate 5/8" **	\$18.42 (up to 18,000 gallons/qtr)	\$8.51
Metered Rate 1"	\$18.42 (up to 18,000 gallons/qtr)	\$21.28
Metered Rate 1-1/2"	\$25.08 (up to 18,000 gallons/qtr)	\$42.55
Metered Rate 2"	\$28.42 (up to 18,000 gallons/qtr)	\$68.08
Metered Rate 2-1/2"	\$31.75 (up to 18,000 gallons/qtr)	\$68.08
Metered Rate 3"	\$38.42 (up to 18,000 gallons/qtr)	\$136.16
Metered Rate 4"	\$48.42 (up to 18,000 gallons/qtr)	\$212.75
Metered Rate 6"	\$68.42 (up to 18,000 gallons/qtr)	\$425.50

Budget Message Continued:

	FY15 Rates	FY16 Rates
Rates Continued:		
Metered Rate 8"	\$88.42 (up to 18,000 gallons/qtr)	\$680.80
Metered Rate 10"	\$98.42 (up to 18,000 gallons/qtr)	\$978.65
Water Usage Rate per 1,000 Gallons	\$ 3.07 (over 18,000 gallons/qtr)	Tiered*
Water Usage Rate - Tier 1	\$ 3.07 (over 18,000 gallons/qtr)	\$1.53
Water Usage Rate - Tier 2	\$ 3.07 (over 18,000 gallons/qtr)	\$3.06
Water Usage Rate - Tier 3	\$ 3.07 (over 18,000 gallons/qtr)	\$6.12
Hydrant Meter Rate per 1,000 Gallons	\$6.14	\$3.06
Septage Hauler Rates per 1,000 Gallons		
Septic Tank Waste	\$65.61	\$65.61
Portable Toilet Waste	\$82.69	\$82.69
Grease Trap Waste	\$230.94	\$230.94
MISCELLANEOUS FEES:		
Meter Re-Read Fee - for service in excess of one per year	\$0.00	\$40.00
Data Logging Fee - for service in excess of one per year	\$0.00	\$50.00
Manual Meter Read Fee (customer chooses not to have a radio read meter)	\$0.00	\$40.00
Meter Testing Fee (if meter works properly)	actual costs	\$120.00

Budget Message Continued:

EXPENSES:

Salaries:

Salaries are the largest component of MetCom's budget. The FY16 budget includes a merit increase for eligible employees grade 13 and below and a 1% cost of living allowance, COLA, for most employees.

Positions:

- Utilities Mechanical/Electrical Technician - due to additional equipment at Marlay-Taylor WWRF
- Senior Inspector position to be filled as a contractual position (this is an existing position that has been vacant for several years)
- Increase Legal Assistant from an 80% to 100% employee to reflect hours actually worked

Interns:

- Add a Laboratory Intern to the existing Intern program

Sewer Department Expenses:

- Maintenance budgeted at \$697,100, to provide sufficient funds for both preventative maintenance and emergency repairs
- Power continues to be one of the larger expenses, budgeted at \$567,000, which includes increase for additional equipment at Marlay-Taylor as a result of the ENR project.
- Chemicals and Sludge Removal Expense include increases due to ENR project at Marlay-Taylor.
- The Sewer Department budget includes \$20,000 for possible MDE fines and penalties due to unforeseen sanitary sewer

Water Department Expenses:

- Water Maintenance includes a significant increase for the maintenance of aging water lines and painting water stations.
- Meter Reading Expense is being reduced to \$4,032, to recognize that fewer manual meter reads are expected as the Radio Read Meter Project progresses.

Budget Message Continued:

Engineering Department Expenses:

- As was done in prior years, the FY16 budget has Engineering costs not completely covered by Engineering revenues allocated 60% to the Sewer Department and 40% to the Water Department.

General & Administrative Expenses:

- Hospitalization is increasing \$194,312 from the FY15 Amended Budget, due to an increase in health insurance premiums. The Hospitalization budget includes 5% of premiums or \$64,023 for self-insurance.
- The Other Post-Employment Benefit expense (OPEB) is being fully funded at \$397,000.
- Includes \$30,000 for a rate study to review debt service rates/methodology.
- General and Administrative Expenses are allocated to operations: 61.3% to Sewer, 31.8% to Water and 6.8% to Engineering.

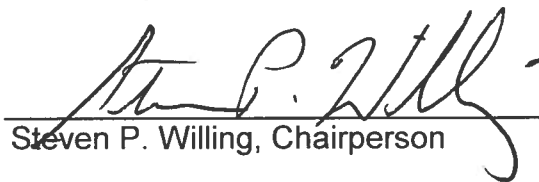
CAPITAL EQUIPMENT AND EXPENDITURES:

New capital equipment and replacement capital equipment are budgeted at \$739,500.



Rebecca B. Shick, Chief Financial Officer

**Approved by the
St. Mary's County Metropolitan Commission**



Steven P. Willing, Chairperson

23 APRIL 2015

Date Approved

**ST MARY'S COUNTY METROPOLITAN COMMISSION
DRAFT OPERATING BUDGET - FY16
SEWER DIVISION**

	FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 BUDGET AS OF 1/8/15	FY15 THRU 12/31/14	FY16 PROPOSED BUDGET
Operating Income						
Service Charge - Metered	\$ 1,206,828	\$ 1,282,744	\$ 1,370,158	\$ 1,374,227	\$ 640,665	\$ 7,951,256
Service Charge - Non-Metered	5,973,324	6,720,497	7,069,524	7,395,742	3,647,069	1,382,170
Septage Haulers	119,873	140,430	122,843	139,000	68,168	135,000
Remote Area & Shared System Surcharge	41,571	-	-	-	-	-
Other Revenue	48,436	54,168	41,063	40,000	35,787	45,400
Total Operating Income	\$ 7,390,032	\$ 8,197,839	\$ 8,603,588	\$ 8,948,969	\$ 4,391,689	\$ 9,513,826
Operating Expenses						
Salaries	\$ 2,004,123	\$ 2,116,155	\$ 2,225,182	\$ 2,320,248	\$ 1,068,631	\$ 2,432,447
Contractual Labor	22,814	-	-	4,333	-	19,309
Maintenance	621,486	630,312	587,027	737,250	258,467	697,100
Leonardtown Plant	107,837	128,295	100,097	128,622	52,367	175,000
Power	487,710	468,845	510,041	514,200	223,141	567,000
Telephone/Dialers	41,125	41,077	42,868	44,900	23,917	48,300
Fuel (Diesel & Oil)	90,649	107,892	105,460	93,100	32,396	93,100
Lab & Soils Testing	10,840	8,777	9,228	39,300	1,623	24,000
Chemicals	203,195	205,055	186,296	250,000	76,662	400,000
Employee Related Expense	35,701	38,357	42,771	63,083	13,795	60,041
Materials & Supplies	100,775	123,933	110,897	149,700	55,646	143,850
Building Utilities	26,854	24,167	26,004	26,137	10,510	27,280
Miscellaneous	4,784	3,681	3,609	3,550	1,126	3,500
Vehicles	111,790	112,002	118,817	119,350	49,343	118,990
Sludge Removal Expense	184,647	143,162	138,245	248,000	66,236	298,000
Depreciation	203,551	206,991	228,199	240,000	116,389	295,000
SSO's & Penalties	2,080	1,600	900	20,000	-	20,000
Misc Consultants	1,312	1,153	2,763	3,063	1,253	2,608
Contingencies	-	-	-	-	-	166,472
Recv'ry of Cost	(70,322)	(27,590)	(6,351)	-	(2,735)	-
Allocation of OH	2,432,499	2,594,021	2,746,024	3,255,229	1,327,399	3,481,987
Allocation of Engineering	327,757	293,847	425,926	502,107	168,335	439,842
Total Operating Expenses	\$ 6,951,207	\$ 7,221,732	\$ 7,604,003	\$ 8,762,172	\$ 3,544,501	\$ 9,513,826
Net Direct Sewer Operating Income	\$ 438,825	\$ 976,107	\$ 999,585	\$ 186,797	\$ 847,188	\$ -

ST MARY'S COUNTY METROPOLITAN COMMISSION
DRAFT OPERATING BUDGET - FY16
WATER DIVISION

	FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 BUDGET AS OF 1/8/15	FY15 THRU 12/31/14	FY16 PROPOSED BUDGET
Operating Income						
Service Charge - Metered	\$ 3,943,946	\$ 4,342,646	\$ 4,414,644	\$ 4,465,702	\$ 2,288,285	\$ 4,827,870
Service Charge - Non-Metered	329,114	314,226	245,200	231,175	120,404	177,991
Water Tower Rental	152,270	156,702	160,568	163,223	81,286	163,223
Ready-to-Serve	69,128	79,881	77,887	77,500	38,195	-
Other Revenue - mostly turn on/off	84,850	109,033	51,013	50,000	21,499	46,000
Total Operating Income	\$ 4,579,308	\$ 5,002,488	\$ 4,949,312	\$ 4,987,600	\$ 2,549,669	\$ 5,215,084
Operating Expenses						
Salaries	\$ 867,431	\$ 972,736	\$ 998,299	\$ 1,038,996	\$ 473,798	\$ 1,062,068
Contractual Labor	5,300	321	-	2,167	-	2,167
Casual Labor	-	-	-	-	-	-
Meter Reading Expense	86,373	85,650	65,099	38,076	12,245	4,032
Maintenance	230,468	316,401	305,332	512,500	123,542	534,959
Fire Hydrant ISO Inspection (50%)	42,073	44,023	44,685	45,000	8,701	45,000
Power	538,298	489,472	555,509	513,000	267,372	550,000
Telephone/Dialers	13,671	10,205	10,310	11,500	5,350	11,300
Fuel (Diesel & Oil)	5,299	5,122	2,000	6,000	1,442	6,000
Water Testing	14,405	15,601	15,865	24,000	14,077	26,000
Chemicals	92,179	104,683	102,395	125,000	55,000	125,000
Employee Related Expense	12,760	8,887	11,250	25,028	4,236	17,360
Materials & Supplies	55,438	82,323	70,845	83,000	27,728	86,150
Building Utilities	18,392	17,485	19,800	22,234	7,383	21,142
Miscellaneous	172	187	-	5,000	112	5,000
Vehicles	38,203	46,857	47,905	47,450	21,929	50,574
Depreciation	171,637	199,086	195,850	230,000	103,188	270,000
Contingencies	-	-	-	-	-	297,373
Recv'ry of Cost	(10,151)	(2,109)	(665)	-	(2,644)	-
Allocation of OH	1,493,639	1,515,408	1,514,386	1,709,332	697,934	1,807,732
Allocation of Engineering	218,505	195,898	283,950	334,738	112,223	293,227
Total Operating Expenses	\$ 3,894,092	\$ 4,108,236	\$ 4,242,815	\$ 4,773,021	\$ 1,933,616	\$ 5,215,084
Net Direct Water Operating Income	\$ 685,216	\$ 894,252	\$ 706,497	\$ 214,579	\$ 616,053	\$ -

ST. MARY'S COUNTY METROPOLITAN COMMISSION
DRAFT OPERATING BUDGET - FY16
ENGINEERING DEPARTMENT

	FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 BUDGET AS AMENDED 1/8/15	FY15 THRU 12/31/14	FY16 PROPOSED BUDGET
Engineering Income						
Review Fees	\$ 86,870	\$ 126,320	\$ 78,510	\$ 102,617	\$ 24,840	\$ 34,800
Inspection Fees	262,036	239,666	149,590	199,414	69,313	166,400
Admin & Other Fees	36,725	30,607	28,008	32,787	22,631	54,300
Total Engineering Income	\$ 385,631	\$ 396,593	\$ 256,108	\$ 334,818	\$ 116,784	\$ 255,500
Engineering Expenses						
Salaries	\$ 437,656	\$ 454,936	\$ 468,650	\$ 594,056	\$ 229,317	\$ 576,292
Salaries- Locates	66,890	64,762	92,811	87,971	39,347	82,563
sub-total	\$ 504,546	\$ 519,698	\$ 561,461	\$ 682,027	\$ 268,664	\$ 658,855
Contractual Labor	\$ 63,186	\$ 35,793	\$ 23,051	\$ 46,742	\$ 4,180	\$ 39,176
Contractual Locates	25,163	18,019	-	-	-	5,810
Casual Labor	24,021	-	1,771	3,000	-	2,000
Professional Service	1,000	5,856	5,864	59,000	1,062	20,000
Vehicle Operation & Maintenance	6,965	4,827	2,335	5,500	(104)	5,500
Office Supplies & Expense	10,347	13,228	6,883	9,500	1,775	11,500
Building Utilities (power,cable,trash,fuel,cleaning)	11,700	10,019	11,326	12,600	4,748	11,600
Phone & FAX & Pagers	5,037	4,617	4,696	4,800	2,502	5,300
Mileage	265	214	132	300	-	300
Employee Related Expense(training,pagers,physica	12,123	5,805	11,563	13,407	1,984	13,697
Depreciation	65,754	54,694	46,953	65,000	18,076	65,000
Miss Utility Expense	6,408	5,832	6,777	7,000	3,255	7,000
Miscellaneous Expense	613	60	642	500	-	500
Recv'ry of Cost	(258,072)	(268,245)	(367,317)	(337,213)	(153,213)	(386,770)
Allocation of OH	341,402	347,652	531,952	450,465	183,318	386,436
Allocation to Sewer (60%)	(327,757)	(293,847)	(425,926)	(502,107)	(168,335)	(439,842)
Allocation to Water (40%)	(218,505)	(195,898)	(283,950)	(334,738)	(112,223)	(293,227)
Allocation to Inspections	(70,923)	(98,494)	(94,006)	(114,174)	(46,847)	(92,432)
Inspection Salaries	49,963	52,678	98,984	126,860	53,560	102,702
Contractual Inspections	42,826	57,347	-	-	-	16,463
Inspection Vehicle Charges(Fuel/Mileage)	18,436	18,075	18,678	21,750	7,535	23,000
Inspection - Supplies	210	169	233	425	-	500
Inspection Overhead	70,923	98,494	94,006	114,174	46,847	92,432
Inspection Total	\$ 182,358	\$ 226,763	\$ 211,901	\$ 263,209	\$ 107,942	\$ 235,097
Total Engineering Expenses	\$ 385,631	\$ 396,593	\$ 256,108	\$ 334,818	\$ 116,784	\$ 255,500
Income From Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ST. MARY'S COUNTY METROPOLITAN COMMISSION
DRAFT OPERATING BUDGET - FISCAL YEAR 2016
General & Administrative Expenses

	FY12 ACTUAL	FY13 ACTUAL	FY14 ACTUALS	BUDGET AS AMENDED 1/8/15	FY15 THRU 12/31/14	FY16 PROPOSED BUDGET	
Administrative Salaries	\$ 1,140,132	\$ 1,234,875	\$ 1,334,151	\$ 1,503,863	\$ 646,104	\$ 1,569,095	
Contractual Labor	127,479	82,858	94,983	106,785	44,668	106,552	
Commissioner Stipend	14,500	14,542	13,500	14,500	5,750	14,500	
Casual Labor	2,406	-	-	5,000	-	5,000	
Payroll Taxes	388,458	392,159	402,287	479,235	204,554	484,988	
Hospitalization	792,743	947,099	1,121,497	1,163,677	399,844	1,357,989	
OPEB	443,719	469,596	431,661	458,000	228,990	397,000	
Maryland State Pension Plan	425,887	383,616	462,378	542,754	228,848	490,433	
Pension Loan	113,091	113,092	113,092	113,092	56,544	113,092	
Long Term Disability& Life Insurance	24,468	20,581	21,824	22,352	11,421	25,289	
Tuition Reimbursement/Beneficial Suggestions	5,816	2,787	3,602	13,800	432	6,500	
Office Supplies & Printing	65,217	85,188	96,033	90,233	49,738	103,646	
Postage Expense	102,851	103,697	99,595	98,000	51,830	111,772	
Insurance	175,075	209,645	198,951	274,800	89,256	275,235	
Accounting & Audit	16,500	17,225	17,000	21,200	14,600	16,900	
Computer & IT Services	63,319	65,490	76,259	100,400	43,747	138,110	
Legal Services	43,635	57,772	32,422	27,700	945	21,000	
Misc.Consultants	9,508	17,198	16,808	17,000	2,747	51,000	
Building Utilities(power,cable,trash,fuel,cleaning)	26,476	24,471	28,388	28,700	12,858	29,200	
First Colony CAM	6,909	6,059	4,890	6,900	2,436	6,900	
Phone & FAX	45,124	43,099	49,105	50,160	26,028	57,842	
Vehicle Operation	1,753	1,392	1,293	1,800	901	2,000	
Employee Related Expense(training,physicals, unifor	69,578	30,336	32,130	56,809	5,565	56,614	
Depreciation	152,338	118,650	109,784	125,000	45,588	135,000	
Admin. Bond Expense	1,500	1,500	750	750	-	750	
Employment Advertising	2,745	5,701	4,124	6,000	2,998	6,000	
Classifieds	14,228	13,850	9,328	14,000	2,480	14,000	
Public Relations	4,800	-	14,118	14,500	2,756	14,500	
Bank Fees/On-Line Bill Payment Fees	-	-	-	58,900	28,122	69,000	
Miscellaneous Expense	5,872	5,810	5,747	7,500	1,950	7,500	
Dues & Subscriptions	10,278	9,806	7,856	11,670	5,011	12,155	
Recv'ry of Cost (Grants & Projects)	(27,365)	(21,013)	(11,194)	(20,054)	(8,060)	(23,406)	
Total G & A Expenses	\$ 4,269,040	\$ 4,457,081	\$ 4,792,362	\$ 5,415,026	\$ 2,208,667	\$ 5,676,155	
To Sewer	61.3%	\$ 2,432,499	\$ 2,594,021	\$ 2,746,024	\$ 3,255,229	\$ 1,327,399	\$ 3,481,987
To Water	31.8%	1,493,639	1,515,408	1,514,386	1,709,332	697,934	1,807,732
To Engineering	6.8%	341,402	347,652	531,952	450,465	183,318	386,436
		\$ 4,267,540	\$ 4,457,081	\$ 4,792,362	\$ 5,415,026	\$ 2,208,651	\$ 5,676,155

**ST.MARY'S COUNTY METROPOLITAN COMMISSION
DRAFT OPERATING BUDGET - FISCAL YEAR 2016
OTHER INCOME & EXPENSES**

	FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 BUDGET AS AMENDED 1/8/15	FY15 THRU 12/31/14	FY16 PROPOSED BUDGET
OTHER INCOME AND EXPENSE :						
Interest Income	\$ 34,080	\$ 19,432	\$ 14,085	\$ 25,000	\$ 8,445	\$ 20,268
Late Charge Income	90,975	104,024	150,130	135,000	70,818	169,963
Meter Installation (net)	2,755	(3,146)	14,553	(40,000)	(10,984)	(26,362)
Sewer Connec. Chrg. (net)	(73)	-	-	-	-	-
Miscellaneous	8,997	6,380	17,736	10,000	6,881	10,000
Total Other Income and Expense	<u>\$ 136,734</u>	<u>\$ 126,690</u>	<u>\$ 196,504</u>	<u>\$ 130,000</u>	<u>\$ 75,160</u>	<u>\$ 173,869</u>
NET INCOME FROM SERVICE CHARGES	<u>\$ 1,260,775</u>	<u>\$ 1,997,049</u>	<u>\$ 1,902,586</u>	<u>\$ 531,376</u>	<u>\$ 1,538,401</u>	<u>\$ 173,869</u>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION
 CAPITAL EQUIPMENT & EXPENDITURES
 DRAFT OPERATING BUDGET
 FY16**

	<u>Budget Request</u>
 <u>Construction</u>	
Dump Truck 10 Ton/6 Wheel Drop Axle to replace Truck 539	\$55,000
Vibration Sensor for Leak Detection	20,000
Listening Devise for Leak Detection	5,000
Metal Detector	\$2,000
Sub-total Construction	\$82,000
 <u>Water</u>	
Generator for Mulberry South Water Pumping Station	\$45,000
Rehabilitate Peggs Rd Water Pumping Station	35,000
Equipment to conduct in-house E-Coli testing & certification as a water lab	30,000
Portable Air Compressor	25,000
Repiping Overflow Drain for Laurel Ridge Water Tower	10,000
Nepune Meter Reading Device - Hand Held	6,500
GPS Locator - Hand Held	2,000
Schonstedt Locator	1,200
Power Washer for Water Tanks	1,000
Sub-total Water	\$155,700

**ST. MARY'S COUNTY METROPOLITAN COMMISSION
 CAPITAL EQUIPMENT & EXPENDITURES
 DRAFT OPERATING BUDGET
 FY16**

Wastewater

New Crane for Truck 538	\$40,000
Pole Camera for Inspections	23,000
Generator - for Bradley Blvd WWPS - replacement	40,000
Pumps & Rails for Patuxent Park West WWPS	26,000
Fencing at various sites	15,000
Raising force main valves at SCS	40,000
SCADA shelters	10,000
Sub-total Wastewater Collections	<u>\$194,000</u>

Maintenance

Sub-total Maintenance	<u>\$-</u>
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Marlay-Taylor

Skid Steer Loader	\$50,000
Laboratory Steam Washer	7,500
Low Temperature Drying Oven	4,000
Spair Air Cylinders	2,500
COD Hazardouse Waste Containers for laboratory hazardous waste	2,000
Sub-total Marlay-Taylor	<u>\$66,000</u>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION
CAPITAL EQUIPMENT & EXPENDITURES
DRAFT OPERATING BUDGET
FY16**

Other Treatment Plants

Hach DR900 Colorimeter (2 each) for Northern WWTP	\$2,700
Implement Shed for SCS	40,000
Sub-total Other Treatment Plants	\$42,700

Fiscal & Administration

Budget Message Continued:

AED for 3 Buildings, Camden, Petty & MT	\$8,000
Training Records Management Software	5,000
HVAC for Camden Way Building	15,000
Sub-total Fiscal & Administration	\$28,000

SCADA

Broadband Receiver - to design upcoming SCADA redesign	\$14,900
SCADA Station Installation - Wildewood Airport Station	13,000
Capstan Kit for Truck 591	3,500
Sub-total SCADA	\$31,400

**ST. MARY'S COUNTY METROPOLITAN COMMISSION
CAPITAL EQUIPMENT & EXPENDITURES
DRAFT OPERATING BUDGET
FY16**

IT

IVR - Pay By Phone software & project management	\$63,000
Upgrade Phone System	20,000
Applicant Tracking Software	15,000
Dell Desktop PC's (ten)	11,000
Laserfiche upgrade & scanner	8,000
HP LaserJet Enterprise M775f Printer for Engineering	6,000
HP LaserJet M602x (two) for Fiscal and Engineering at Petty Bldg	5,000
MS Lync Server for communications - audio, video & instant messaging	5,000
Dell Servers (two) run & support MS Reporting System for MT & SCS	3,200
Dell PowerEdge Server (two) - IT Helpdesk Internet apps & HR/Safety apps	2,500
MS SQL Database Licenses	1,000
Sub-total IT	\$139,700
Sub-total Engineering	\$-
TOTAL	\$739,500