

**ST. MARY'S COUNTY  
METROPOLITAN COMMISSION**

**OPERATING BUDGET**

**FISCAL YEAR 2011**

# ST. MARY'S COUNTY METROPOLITAN COMMISSION

## BUDGET MESSAGE FY11

**GENERAL COMMENTS:**

This budget was prepared from data obtained through staff conferences, Commission meetings, cost analysis, prior years' flow analyses, comparative figures and operational policies. The budget was prepared as a consolidated budget for the whole of St. Mary's County Metropolitan Commission. The basis for the flow of water was a combination of all pumping stations. The basis for the flow of wastewater was a combination of all treatment plants. The rates are uniform throughout all Sanitary Districts.

**REVENUES:**

The sewer revenue increase is approximately 6.8% and the water revenue increase is 4.2% over the FY10 Amended Budget.

**Service Rates:**

	Current Rates	New Rates	% Increase
<b>Sewer</b>			
Non-metered per EDU per Month	\$28.27	\$29.36	3.86%
Metered -5,400 Gallons per Month	\$24.14	\$25.16	4.23%
Usage Rate per 1,000 Gallons	\$4.47	\$4.66	4.25%
Navy Rate per 1,000 Gallons	\$2.74	\$2.89	5.47%
<b>Water</b>			
Non-metered per EDU per Month	\$26.20	\$26.61	1.56%
Metered -6,000 Gallons per Month	\$15.72	\$16.38	4.20%
Usage Rate pr 1,000 Gallons	\$2.62	\$2.73	4.20%
Hydrant Meter Rate per 1,000 Gallons	\$5.24	\$5.46	4.20%

The rates for Porta Potty Waste and Grease Trap Waste are increasing. The rates for Septic Tank and Porta Potty Waste are set to recover the cost of treatment. The Grease Trap Waste rate is increasing by one-half (1/2) of the amount necessary to bring the rate up to the amount to recover the cost of treating the waste. This is the second year of a three year plan to bring the rates up to the cost of treatment.

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
BUDGET MESSAGE FY11 - CONTINUED**

**Septage Hauler Rates per 1,000 Gallons:**

	Current Rates	New Rates	% Increase
Septic Tank Waste	\$65.61	\$65.61	0.00%
Portable Toilet Waste	\$74.38	\$82.69	11.17%
Grease Trap Waste	\$157.90	\$195.57	23.86%

There are no changes proposed for the Engineering Rates at this time.

**EXPENSES:**

Combined expenses are projected to be \$11.6 million, or 7% over the FY10 Amended Budget.

Salaries are the biggest component of our budget. FY11 includes step increases, but no cost of living allowance (COLA). The budget includes no new permanent positions. The budget includes three contractual staffing changes: a new Purchasing Assistant/Fixed Asset Accountant, \$39,894, increasing the IT Technician from part-time 60% to full-time, \$17,954 and increasing the Temporary Building Maintenance Specialist from a half year to a full year, \$10,400. Total labor and contractual staffing expense is increasing \$227,772 or 3.7% over the FY10 Amended Budget.

Hospitalization is increasing \$145,990 or 16% over the FY10 Amended Budget, mostly due to increases in the premium rate. The budget also includes 5% of premiums or \$43,631 for self-insurance. The Other Post-Employment Benefit expense, OPEB, is being fully funded at \$375,000, the OPEB cost has actually decreased because the liability is prefunded in the amount of \$283,984.

Electricity to operate the water and sewer plants is almost \$1.1 million. This is less than the FY10 Amended Budget. We expect a reduction in power to operate the Marlay-Taylor Wastewater Treatment Plant of approximately \$50,000 due to the Methane Co-Generator that is expected to go on-line in January 2011.

The Water Division includes a Cross Connection Control Survey for \$40,000. This survey will be conducted by a specialized firm to identify where backflow prevention devices are needed. This is a three year project. The completion of this survey is fundamental to the implementation of the Cross Connection Control Policy adopted on July 9, 2009, which is required by Federal and State regulations.

As was done last year the budget is prepared with all Engineering costs not covered by Engineering revenues allocated 60% to the Sewer Department and 40% to the Water Department.

The budget includes \$186K of a lease for a new office building. A new office building is necessary due to the growth of the commission. The Petty Building is extremely overcrowded. The new building is part of the plan to have all of the operations, maintenance and construction departments in one building. Currently the construction department works out of the Marlay-Taylor Waste Water Treatment Plant, requiring a lot of travel between Marlay-Taylor and the Petty Building. Also the Marlay-Taylor plant is going to be undergoing a major ENR project so there will no longer be room for the construction department there. We are also using various stations to maintain inventories which is very inefficient.

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
BUDGET MESSAGE FY11 - CONTINUED**

The General & Administration budget includes \$60,000 for training on a new utility billing system. The acquisition of the system is included in the FY11 Capital Improvement Budget.

G&A Overhead is allocated to operations: 56% to Sewer, 33% to Water and 11% to Engineering.

The budget includes \$150K for Contingencies.

**CAPITAL EQUIPMENT AND EXPENDITURES:**

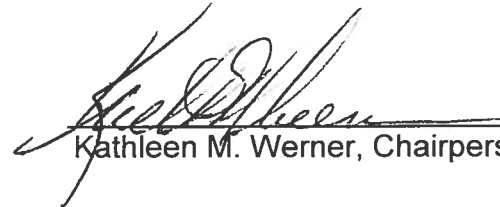
Capital equipment is budgeted at \$391,500, a decrease of \$141K from FY10.



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Rebecca B. Shick, Chief Financial Officer

**Approved this 10th day of June 2010 by the  
St. Mary's County Metropolitan Commission**



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Kathleen M. Werner, Chairperson

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - FISCAL YEAR 2011**

	<b>FY 11</b>	<b>FY 10</b>				
	<b>DRAFT BUDGET</b>	<b>AMENDED BUDGET</b>	<b>FY09</b>	<b>FY08</b>	<b>FY07</b>	<b>FY06</b>
			<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>
Sewer Income	\$ 7,021,691	6,576,099	6,085,158	5,736,411	5,079,937	4,568,724
Sewer Expenses	(7,011,744)	(6,564,475)	(5,707,711)	(5,280,919)	(4,762,100)	(4,249,865)
Water Income	4,200,159	4,029,336	3,839,773	3,792,006	2,811,904	2,564,939
Water Expenses	(4,161,540)	(3,927,099)	(3,593,989)	(3,090,919)	(2,709,377)	(2,501,416)
Engineering Income	400,228	322,758	399,109	610,920	781,126	652,498
Engineering Expense	(400,228)	(322,758)	(714,751)	(1,066,227)	(1,118,356)	(1,091,517)
Other Income	39,764	69,701	153,496	166,759	96,395	112,408
Total Income	11,661,842	10,997,894	10,477,536	10,306,096	8,769,362	7,898,569
Total Expense	(11,573,512)	(10,814,332)	(10,016,451)	(9,438,065)	(8,589,833)	(7,842,798)
Net Income From Service Charges	\$ 88,330	183,562	461,085	868,031	179,529	55,771
Net Capital Expenditures	\$ (199,853)	24,518	343,628	572,452	200,357	437,499
Net To/From Reserves	\$ 288,183	159,044	117,457	295,579	(20,828)	(381,728)

General & Administrative Costs are allocated to sewer, water and engineering based on department expenses.

**SURPLUS:**

Net Income from Service Charges is used to fund Capital Expenditures each year, any overage goes to reserves and any shortfall comes out of reserves.

St. Mary's County Metropolitan Commission  
Service Charge Rates - Based on Draft Operating Budget

	Actual FY 08	Actual FY 09	Actual FY10	Draft Budget FY11	% Increase
<b>Sewer</b>					
Metered (16,200 gal/qtr)	\$ 22.41	\$ 22.41	\$24.14	\$25.16	4.23%
Overage (1,000 gallons)	\$ 4.15	\$ 4.27	\$4.47	\$4.66	4.25%
<b>Non-Metered</b>	<b>\$ 26.39</b>	<b>\$ 26.39</b>	<b>\$28.27</b>	<b>\$29.36</b>	<b>3.86%</b>
<b>Water</b>					
<b>Metered (18,000 gal/qtr)</b>	<b>\$ 14.64</b>	<b>\$ 14.64</b>	<b>\$15.72</b>	<b>\$16.38</b>	<b>4.20%</b>
Overage (1,000 gallons)	\$ 2.44	\$ 2.65	\$2.62	\$2.73	4.20%
Non-Metered	\$ 24.62	\$ 24.62	\$26.20	\$26.61	1.56%
<b>Septage Haulers - per 1,000 Gallons</b>					
Septic Tank Waste	\$ 40.31	\$ 59.33	\$65.61	\$65.61	0.00%
Porta Potty Waste	\$ 50.31	\$ 71.41	\$74.38	\$82.69	11.17%
Grease Trap Waste	\$ 60.31	\$ 119.39	\$157.90	\$195.57	23.86%
Navy - per 1,000 Gallons	\$ 2.36	\$ 2.44	\$ 2.74	\$ 2.89	5.47%

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - ALL DISTRICTS FISCAL YEAR 2011**

<b>SEWER DIVISION</b>	<b>FY11</b>	<b>FY 10</b>	<b>FY 10</b>	<b>FY 09</b>	<b>FY 08</b>	<b>FY 07</b>	<b>FY 06</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>JULY-DEC</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>
<b>Operating Income</b>							
<i>Service Charge - Metered</i>	\$ 1,220,561	\$ 1,148,781	\$ 662,412	\$ 1,037,634	\$ 952,762	\$ 888,351	\$ 897,173
<i>Service Charge - Non-Metered</i>	5,591,005	5,279,677	2,657,798	4,834,213	4,631,666	3,797,962	3,593,606
<i>Septage Haulers</i>	152,233	108,960	54,427	159,725	83,249	22,723	18,301
<i>Remote Area &amp; Shared System Surcharge</i>	29,492	27,681	18,975	33,420	27,870	22,443	16,865
<i>Other Revenue</i>	28,400	11,000	3,718	20,166	40,864	97,834	42,779
<i>Energy Surcharge</i>	0	0	-	-	-	250,624	-
<b>Total Operating Income</b>	<b>\$ 7,021,691</b>	<b>\$ 6,576,099</b>	<b>\$ 3,397,330</b>	<b>\$ 6,085,158</b>	<b>\$ 5,736,411</b>	<b>\$ 5,079,937</b>	<b>\$ 4,568,724</b>
<b>Operating Expenses</b>							
<i>Salaries</i>	\$ 1,898,499.00	\$ 1,781,793	\$ 871,312	\$ 1,663,896	\$ 1,509,996	\$ 1,365,297	\$ 1,270,486
<i>Contractual Labor</i>	15,600						
<i>Casual Labor</i>	-	-	-	2,806	4,314	17,550	23,567
<i>Maintenance</i>	404,352	400,000	203,484	274,636	332,802	385,605	310,638
<i>Leonardtown Plant</i>	138,396	166,130	40,173	146,132	150,749	139,256	101,546
<i>Power</i>	517,858	551,297	271,297	555,680	489,002	480,181	385,723
<i>Telephone/Dialers</i>	31,946	33,908	15,967	30,989	30,582	27,974	33,610
<i>Major System Repair</i>	107,100	75,000	43,407	52,461	30,222	42,802	35,067
<i>Fuel (Diesel &amp; Oil)</i>	65,341	87,621	40,306	71,035	84,790	87,584	44,818
<i>Lab &amp; Soils Testing</i>	5,446	8,220	2,072	11,902	7,349	5,487	6,981
<i>Chemicals</i>	157,244	148,016	74,967	141,801	132,852	130,715	99,980
<i>Employee Related Expense</i>	29,588	26,346	13,874	16,529	16,390	15,295	12,869
<i>Materials &amp; Supplies</i>	103,237	110,000	55,221	93,256	77,237	72,648	61,847
<i>Building Utilities</i>	33,006	33,996	15,020	30,821	34,654	28,394	25,960
<i>Miscellaneous</i>	10,498	21,285	18,161	4,268	3,052	2,722	5,602
<i>Vehicles</i>	81,731	76,207	28,689	105,103	64,584	52,785	44,673
<i>Sludge Removal Expense</i>	160,000	169,000	82,863	133,254	161,119	122,170	97,980
<i>Depreciation</i>	250,000	214,000	106,998	202,606	189,853	155,508	134,997
<i>MDE Loan Repayment #19 (Lex Pk WWPS)</i>	-	0	-	-	687	52,722	56,000
<i>SSO's &amp; Penalties</i>	10,000	2,500	1,250	-	-	-	-
<i>Recv'ry of Cost</i>	-	(8,794)	(4,147)	(25,013)	(4,348)	(720)	(11,826)
<i>Contingencies</i>	75,000	-	-	-	-	-	-
<i>Allocation of OH</i>	2,413,636	2,100,491	945,409	1,953,161	1,803,239	1,462,006	1,390,766
<i>Allocation of Engineering</i>	503,266	567,459	228,536	242,388	161,793	116,118	118,581
<b>Total Operating Expenses</b>	<b>\$ 7,011,744</b>	<b>\$ 6,564,475</b>	<b>\$ 3,054,859</b>	<b>\$ 5,707,711</b>	<b>\$ 5,280,918</b>	<b>\$ 4,762,099</b>	<b>\$ 4,249,865</b>
<b>Net Direct Sewer Operating Income</b>	<b>\$ 9,947</b>	<b>\$ 11,624</b>	<b>\$ 342,471</b>	<b>\$ 377,447</b>	<b>\$ 455,493</b>	<b>\$ 317,838</b>	<b>\$ 318,859</b>

a Budgeted based on FY09 & first half of FY10, increased by 3%, plus \$12,000 for operating the Chopticon wastewater treatment facility.

b Per Rebecca Sothoran in Leonardtown

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - ALL DISTRICTS FISCAL YEAR 2011**

<b>WATER DIVISION</b>	<b>FY 11</b>	<b>FY10</b>	<b>FY 10</b>	<b>FY09</b>	<b>FY08</b>	<b>FY 07</b>	<b>FY 06</b>
<b>Operating Income</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>JUL-DEC</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>
<i>Service Charge - Metered</i>	\$ 3,583,125.00	\$ 3,483,017	\$ 1,776,478	\$ 3,248,934	\$ 3,242,888	\$ 2,159,671	\$ 2,111,596
<i>Service Charge - Non-Metered</i>	349,655	317,408	167,139	319,418	324,529	294,201	284,489
<i>Water Tower Rental</i>	125,003	106,430	48,277	108,437	98,423	60,921	58,073
<i>Ready-to-Serve</i>	66,078	64,782	33,873	64,333	62,506	87,263	71,617
<i>Other Revenue - mostly turn on/off</i>	76,298	57,699	41,456	98,651	63,660	40,880	39,164
<i>Energy Surcharge</i>	-	-	-	-	-	168,968	-
<b>Total Operating Income</b>	<b>\$ 4,200,159</b>	<b>\$ 4,029,336</b>	<b>\$ 2,067,223</b>	<b>\$ 3,839,773</b>	<b>\$ 3,792,006</b>	<b>\$ 2,811,904</b>	<b>\$ 2,564,939</b>
<b>Operating Expenses</b>							
<i>Salaries</i>	\$ 905,378	\$ 924,942	\$ 453,087	\$ 858,138	\$ 763,419	\$ 637,859	\$ 561,099
<i>Contractual Labor</i>	15,600	-	-	-	-	-	-
<i>Casual Labor</i>	-	5,780	-	2,806	4,314	15,537	20,644
<i>Meter Reading Expense</i>	88,118	83,790	40,987	78,322	71,887	68,372	65,260
<i>Maintenance</i>	114,304	137,347	69,285	105,213	100,380	87,991	71,467
<i>Fire Hydrant ISO Inspection (50%)</i>	40,750	25,750	-	23,779	24,591	19,082	13,664
<i>Power</i>	552,118	586,531	256,388	547,667	543,955	496,491	420,101
<i>Telephone/Dialers</i>	14,314	13,897	5,815	13,224	14,375	19,052	19,607
<i>Major System Repair</i>	157,500	75,000	27,764	139,934	37,227	52,480	13,294
<i>Fuel (Diesel &amp; Oil)</i>	5,695	5,335	167	2,964	9,386	6,834	578
<i>Water Testing</i>	18,599	19,501	12,202	15,092	14,072	15,042	13,596
<i>Chemicals</i>	92,957	92,957	46,103	88,331	85,483	69,609	68,890
<i>Employee Related Expense</i>	10,159	9,385	4,683	7,841	8,160	5,202	4,886
<i>Materials &amp; Supplies</i>	65,418	78,000	39,014	64,565	52,939	50,328	78,970
<i>Building Utilities</i>	23,009	24,711	9,932	23,209	22,705	18,746	18,293
<i>Miscellaneous</i>	5,000	5,000	0	9,957	287	-	10,055
<i>Vehicles</i>	39,789	39,694	17,364	33,974	45,237	36,558	33,110
<i>MDE Loan Repayment (#20 Water Meter Ins</i>	-	-	-	-	1,679	97,218	104,892
<i>Depreciation</i>	180,000	159,180	79,590	151,445	147,771	123,338	107,190
<i>Contingencies</i>	75,000	-	-	-	-	-	-
<i>Recv'ry of Cost</i>	-	(5,000)	(351)	-	-	-	(1,637)
<i>Allocation of OH</i>	1,422,321	1,266,993	570,260	1,265,938	1,035,193	812,226	798,403
<i>Allocation of Engineering</i>	335,511	378,306	152,357	161,590	107,859	77,412	79,054
<b>Total Operating Expenses</b>	<b>\$ 4,161,540</b>	<b>\$ 3,927,099</b>	<b>\$ 1,784,647</b>	<b>\$ 3,593,989</b>	<b>\$ 3,090,919</b>	<b>\$ 2,709,377</b>	<b>\$ 2,501,416</b>
<b>Net Direct Water Operating Income</b>	<b>\$ 38,619</b>	<b>\$ 102,237</b>	<b>\$ 282,576</b>	<b>\$ 245,784</b>	<b>\$ 701,087</b>	<b>\$ 102,527</b>	<b>\$ 63,523</b>



**ST. MARY'S COUNTY METROPOLITAN COMMISSION**

**OPERATING BUDGET - FISCAL 2011 BUDGET  
ENGINEERING SERVICES**

	FY 11 BUDGET	FY10 BUDGET	FY10 JULY-DEC	FY 09 ACTUAL	FY 08 ACTUAL	FY 07 ACTUAL	FY 06 ACTUAL
<b>Engineering Income</b>							
<i>Review Fees</i>	\$ 120,944	\$ 111,788	\$ 63,881	\$ 92,315	\$ 137,358	\$ 387,820	\$ 484,620
<i>Inspection Fees</i>	250,000	180,000	89,421	275,940	414,931	345,508	142,490
<i>Miss Utility Fees</i>	-	-	-	-	32,140	-	-
<i>Admin &amp; Other Fees</i>	29,284	30,970	13,732	30,854	26,491	47,798	25,388
<b>Total Engineering Income</b>	<b>\$ 400,228</b>	<b>\$ 322,758</b>	<b>\$ 167,034</b>	<b>\$ 399,109</b>	<b>\$ 610,920</b>	<b>\$ 781,126</b>	<b>\$ 652,498</b>
<b>Engineering Expenses</b>							
<i>Salaries</i>	\$ 516,686	\$ 564,789	\$ 276,964	\$ 495,429	\$ 502,661	\$ 498,321	\$ 420,550
<i>Salaries- Locates</i>	52,571	121,725	51,696	115,268	115,725	106,122	77,954
<i>sub-total</i>	<b>\$ 569,257</b>	<b>\$ 686,514</b>	<b>\$ 328,660</b>	<b>\$ 610,697</b>	<b>\$ 618,386</b>	<b>\$ 604,443</b>	<b>\$ 498,504</b>
<i>Contractual Labor</i>	\$ 41,021						
<i>Contractual Locates</i>	49,957						
<i>Casual Labor</i>	-	\$ 1,800	\$ -	\$ -	\$ 1,700	\$ -	\$ 13,061
<i>Professional Service</i>	25,000	25,000	-	1,163	22,605	54,358	102,952
<i>Vehicle Operation &amp; Maintenance</i>	1,200	3,552	1,776	715	2,616	6,935	15,885
<i>Office Supplies &amp; Expense</i>	13,142	21,150	10,024	10,853	10,001	8,876	14,265
<i>Building Utilities (power,cable,trash,fuel,cle</i>	6,919	7,407	3,074	6,945	6,775	4,959	5,380
<i>Phone &amp; FAX &amp; Pagers</i>	4,809	4,779	2,619	4,687	4,367	4,846	3,912
<i>Mileage</i>	5,094	2,740	106	3,142	9,116	3,240	13,387
<i>Employee Related Expense(training,pagers</i>	9,240	7,055	3,231	5,472	5,351	6,497	3,347
<i>Depreciation</i>	67,553	54,000	26,993	51,619	41,053	40,686	34,185
<i>Miss Utility Expense</i>	7,754	8,171	3,523	7,163	8,135	9,861	7,835
<i>Miscellaneous Expense</i>	1,872	262	-	4,003	541	269	-
<i>Recv'ry of Cost</i>	(195,240)	(152,218)	(91,938)	(158,550)	(142,764)	(211,868)	(42,164)
<i>Allocation of OH</i>	474,107	438,443	197,337	397,867	500,899	433,187	386,323
<i>Allocation to Sewer (60%)</i>	(503,266)	(567,459)	(228,536)	(242,388)	(161,793)	(116,118)	(118,581)
<i>Allocation to Water (40%)</i>	(335,511)	(378,306)	(152,357)	(161,590)	(107,859)	(77,412)	(79,054)
<i>Allocation to Inspections</i>	(133,722)	(118,503)	(45,281)	(125,478)	(195,404)		(197,004)
<i>Inspection Salaries</i>	35,276	135,115	52,391	152,489	217,159	181,735	200,410
<i>Contractual Inspections</i>	94,544						
<i>Inspection Vehicle Charges(Fuel/Mileage)</i>	27,000	24,045	10,049	19,949	29,901	17,958	4,246
<i>Inspection - Professional Services</i>	0	-	-	-	-	-	27,624
<i>Inspection - Supplies</i>	500	708	82	515	38	3,212	-
<i>Inspection Overhead</i>	133,722	118,503	45,281	125,478	195,404	142,692	197,004
<i>Inspection Total</i>	<b>291,042</b>	<b>278,371</b>	<b>107,803</b>	<b>298,431</b>	<b>442,502</b>	<b>345,597</b>	<b>429,284</b>
<b>Total Engineering Expenses</b>	<b>\$ 400,228</b>	<b>\$ 322,758</b>	<b>\$ 167,034</b>	<b>\$ 714,751</b>	<b>\$ 1,066,227</b>	<b>\$ 1,118,356</b>	<b>\$ 1,091,517</b>
<b>Income From Engineering</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (315,642)</b>	<b>\$ (455,307)</b>	<b>\$ (337,230)</b>	<b>\$ (439,019)</b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
OPERATING BUDGET - FISCAL 2011 BUDGET  
GENERAL AND ADMINISTRATIVE EXPENSES**

	<b>FY 11 BUDGET</b>	<b>FY10 BUDGET</b>	<b>FY 10 JUL- DEC</b>	<b>FY 09 ACTUAL</b>	<b>FY 08 ACTUAL</b>	<b>FY 07 ACTUAL</b>	<b>FY 06 ACTUAL</b>	
<i>Administrative Salaries</i>	\$ 1,016,031	\$ 1,138,921	\$ 535,519	\$ 1,080,407	\$ 896,968	\$ 811,750	\$ 780,029	
<i>Contractual Labor</i>	200,206	-	-	-	-	-	-	
<i>Commissioner Stipend</i>	14,500	14,500	7,250	14,500	13,672	15,328	14,000	
<i>Casual Labor</i>	3,000	3,000	0	969	1,766	3,436	4,528	
<i>Payroll Taxes</i>	387,789	370,322	186,019	333,991	304,527	270,608	244,156	
<i>Hospitalization</i>	916,259	770,269	288,211	742,997	613,381	590,225	531,489	
<i>OPEB</i>	375,000	363,000	181,500	458,713	473,844	-	-	
<i>Maryland State Pension Plan</i>	310,609	282,327	155,304	250,959	284,732	237,381	190,419	
<i>Long Term Disability &amp; Life Insurance</i>	22,620	23,458	11,072	19,418	17,440	16,565	15,959	
<i>Tuition Reimbursement/Beneficial Suggesti</i>	22,000	19,450	8,816	17,792	2,662	5,003	13,478	
<i>Office Supplies &amp; Printing</i>	71,440	64,421	36,545	54,555	72,043	52,884	79,054	
<i>Postage Expense</i>	103,773	99,782	42,773	92,718	93,627	76,995	79,456	
<i>Insurance</i>	225,255	198,293	82,625	192,543	187,218	186,171	169,976	
<i>Lease - new building</i>	185,796							
<i>Mortgage Amortization</i>	-	-	-	-	5,352	90,398	57,293	
<i>Trailer Rental</i>	-	0	-	3,135	4,924	5,859	-	
<i>Pension Loan</i>	113,092	113,092	56,544	113,092	113,092	113,092	113,092	
<i>Accounting &amp; Audit</i>	15,325	14,500	9,500	11,900	14,625	13,349	33,969	
<i>Computer &amp; IT Services</i>	39,221	41,213	15,217	30,147	40,021	31,964	2,544	
<i>Legal Services</i>	10,000	16,000	8,004	42,637	59,591	53,337	88,223	
<i>Misc. Consultants</i>	2,325	62,000	250	508	4,193	25,251	10,665	
<i>Building Utilities(power,cable,trash,fuel,clea</i>	27,043	17,545	6,819	15,551	14,930	11,121	12,593	
<i>Phone &amp; FAX</i>	51,253	40,781	18,914	28,737	23,250	20,530	20,050	
<i>Vehicle Operation</i>	1,790	1,738	769	841	1,128	1,199	1,516	
<i>Employee Related Expense(training,physic.</i>	88,455	44,655	12,629	17,039	9,436	6,793	8,401	
<i>Depreciation</i>	93,800	80,652	40,326	87,612	56,819	51,464	62,212	
<i>Admin. Bond Expense</i>	2,500	2,500	750	1,500	1,550	1,500	1,775	
<i>Employment Advertising</i>	6,000	5,843	327	3,912	21,129			
<i>Classifieds</i>	16,927	16,434	8,492	17,380	11,436	15,870	31,425	
<i>Public Relations</i>	2,700	2,700	0	765	0			
<i>Miscellaneous Expense</i>	7,918	7,687	3,252	4,900	4,835	4,764	8,136	
<i>Dues &amp; Subscriptions</i>	8,631	6,500	3,407	5,555	4,985	4,262	4,225	
<i>Recv'ry of Cost (Grants &amp; Projects)</i>	(31,194)	(15,656)	(7,828)	(27,807)	(13,845)	(9,680)	(3,171)	
<b>Total G &amp; A Expenses</b>	<b>\$4,310,064</b>	<b>\$3,805,927</b>	<b>\$1,713,006</b>	<b>\$3,616,966</b>	<b>\$3,339,331</b>	<b>\$2,707,419</b>	<b>\$2,575,492</b>	
To Sewer	56%	2,413,636	2,100,491	945,409	1,953,161	1,803,239	1,462,006	1,390,766
To Water	33%	1,422,321	1,266,993	570,260	1,265,938	1,035,193	812,226	798,403
To Engineering	11%	474,107	438,443	197,337	397,867	500,899	433,187	386,323
		<b>4,310,064</b>	<b>3,805,927</b>	<b>1,713,006</b>	<b>3,616,966</b>	<b>3,339,331</b>	<b>2,707,419</b>	<b>2,575,492</b>

**ST.MARY'S COUNTY METROPOLITAN COMMISSION**

**OPERATING BUDGET - FISCAL YEAR 2011**

	<b>FY 11 BUDGET</b>	<b>FY 10 BUDGET</b>	<b>FY 10 JUL-DEC</b>	<b>FY 09 ACTUAL</b>	<b>FY 08 ACTUAL</b>	<b>FY 07 ACTUAL</b>	<b>FY 06 ACTUAL</b>
<b>OTHER INCOME AND EXPENSE :</b>							
<i>Interest Income</i>	\$ 30,434	\$ 26,773	\$ 15,217	\$ 76,607	\$ 126,030	\$ 80,380	\$ 61,398
<i>Interest Expense - Utility Truck loan</i>	-	(920)	(769)	(2,838)	(2,631)	(6,883)	(4,515)
<i>Late Charge Income</i>	56,970	57,488	39,561	133,097	55,814	42,902	59,476
<i>Meter Installation (net)</i>	(50,000)	(17,000)	18,630	(65,497)	(12,513)	(19,254)	(11,130)
<i>Sewer Connec. Chrg. (net)</i>	360	360	188	404	(127)	217	3,310
<i>Miscellaneous</i>	2,000	3,000	2,202	11,723	186	(967)	3,869
<i>Total Other Income and Expense</i>	<b>\$ 39,764</b>	<b>\$ 69,701</b>	<b>\$ 75,029</b>	<b>\$153,496</b>	<b>\$ 166,759</b>	<b>\$ 96,395</b>	<b>\$ 112,408</b>
<b>NET INCOME FROM SERVICE CHARGES</b>	<b>\$ 88,330</b>	<b>\$ 183,562</b>	<b>\$ 700,075</b>	<b>\$461,085</b>	<b>\$ 868,031</b>	<b>\$ 179,529</b>	<b>\$ 55,771</b>

## Available for Capital Expenditures

Sewer Net Income	\$	9,947
Water Net Income		38,619
Engineering		(0)
Other Income		39,764
Net Income from Service Charges	\$	<u>88,330</u>
sewer depreciation	\$	250,000
water depreciation		180,000
engineering depreciation		67,553
g&a depreciation		93,800
Total Depreciation		<u>591,353</u>
Net Income plus Depreciation	\$	679,683
Proposed Capital Expenditures		(391,500)
Projected Surplus	\$	<u><u>288,183</u></u>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY11**

**Draft Budget**

**Water & WW Collection**

Full sized van or SUV with seating for 8	\$30,000
Two Gas/Explosion Meters	4,000
24' Carbon Fiber Extension Pole for Pole Camera	2,000
Oil Transfer Pump	1,000
Vacuum Trailer with 200 gallon tank & pump	7,500
Ice Maker for Bacteriological Samples	1,800
Power Optimization Unit	10,000
Chlorine Analyzer Replacements CL17	15,000
Replacement Truck for 553 1 Ton Utility	40,000
Replacement Truck for 554 1 Ton Utility	40,000
<b>Sub-total Water WW Collection</b>	<b><u>\$151,300</u></b>

**Maintenance**

ReRoof Control Building	\$12,000
40 gallon 12 Volt Sprayer and storage cabinet	1,500
<b>Sub-total Maintenance</b>	<b><u>\$13,500</u></b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY11**

**Draft Budget**

**Marlay-Taylor**

Replacement Truck for #550 - 4WD 1/2 ton pickup	\$25,000
Lawn Tractor	11,000
Spare RAS Pump	10,000
<b>Sub-total Marlay-Taylor</b>	<b><u>\$46,000</u></b>

**Other Treatment Plants**

Farm Tractor 25 hp	\$12,000
Dissolved Oxygen and pH Meters	3,600
Heavy Duty Washer & Dryer	1,000
SCADA Conversion Equipment	2,000
<b>Sub-total Other Treatment Plants</b>	<b><u>\$18,600</u></b>

**Fiscal & Administration**

Sensus 5500 Series Handheld Units 2 @ \$4,000 each	\$8,000
Document Scanner - Fjitsu fi 6140 - 600 dpe x 600 dpi	2,006
Furniture for 3 offices - 1 new employee & 2 replacements	4,500
<b>Sub-total Fiscal &amp; Administration</b>	<b><u>\$14,506</u></b>

**ST. MARY'S COUNTY METROPOLITAN COMMISSION  
CAPITAL EQUIPMENT & EXPENDITURES  
FY11**

**Draft Budget**

**IT**

Laptop for IT Department	\$2,600
OASIS Spectrum Monitoring Software	1,300
LabView Software	1,800
Office 2007 Professional Upgrade	9,000
Windows 7 Professional Upgrade	6,000
OmniViewIP 5216K KVM Switch (F1DP216G)	3,499
AvaLAN AirLan WAN Equipment	6,000
Servers/Switchs/Routers for new building	12,000
A/V Equipment for conference room	5,000
Dell Laptops - 4	4,500
<b><u>IT - Continued</u></b>	
Dell Optiplex Workstations - 1	13,000
APC Netbotz Room Monitor 455	1,200
Unanticipated hardware/software purchases	10,000
<b>Sub-total IT</b>	<b>\$75,899</b>

**Engineering**

Schonstedt Locator	\$3,500
20 Ton Equipmnet Trailer	18,000
Truck Caps for Inspector Trucks - 5	8,500
Scraper Tool for the Electrofusion Machine	1,795
Hydraulic Breaker Attachment & Installation for 753Z Excavator	25,000
Hydraulic Thumb Attachment & Installation for 753Z Excavator	10,000
SF-2500 Pipe Freezer	4,900
<b>Sub-total Engineering</b>	<b>\$71,695</b>

<b>TOTAL</b>	<b>\$391,500</b>
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